

Academic Senate – Admissions Committee

Meeting minutes

February 5, 2020

In attendance: Benjamin Powell; Orlando Justo; Rebecca Smart; Ali Syed; Jason Davison; Scott Tulloch.

Call to order 2:20

I. Wide variety of factors impacting 5% enrollment decline this semester:

- A. Significant admission/registration backlog as a result of implementation of CUNY Central's proficiency index.
 - 1. Average enrollment time increased from 8 minutes to 25 minutes. Increase in labor of admissions officers.
 - 2. Algorithm glitches – proficiency index could not place students that had earned a GED without a GPA. This glitch left 300-500 students unable to complete the admissions process.
- B. Campus delivery system failure began on December 8. Most official correspondence not delivered, including messages related to admissions and registration. The extent this has directly impacted enrollment is unknown. Campus delivery system should be fully functional at some point in February.
- C. Lapses in remediation reports from CUNY Central. Reports are being issued on a weekly basis, up from every three weeks. Admissions officers indicate weekly remediation reports are not frequent enough and further delay admissions.

II. Labor implications of declined enrollment / poor implementation of the proficiency index:

- A. Late notice cuts in classes offered by part-time faculty. This impacts the livelihood and well being of our part-time faculty. Late notice cuts in classes scheduled for fulltime faculty.
- B. Increased workload for admissions staff. Admissions is overworked and understaffed as a result of implementation of the proficiency index.
 - 1. Similar issues have been reported from admissions staff at other community colleges.

III. ACTION ITEM - The admissions committee proposes drafting a resolution statement to CUNY Central, describing poor implementation of the proficiency index and documenting significant impact on admissions, college faculty and staff across departments and CUNY community colleges.

A. Efforts will be made to produce and deliver this resolution statement in conjunction with faculty at other CUNY community colleges.

Meeting adjourned 3:05