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Minutes
September 11th, 2019
Room N499H

I.   CALL TO ORDER: 4:05pm

II. APPROVAL OF MEETING MINUTES: minutes 5.15.19 approved

III. STANDING COMMITTEE REPORTS FROM REPRESENTATIVES:

   a. CURRICULUM COMMITTEE:
      i. **Curriculum Revision:** Business Management (General Management) BEC

      ii. **Curriculum Revision**: Small Business Entrepreneurship

      iii. **Pathways Course**: COM 100 Introduction to Communication Studies

   b. FACULTY DEVELOPMENT COMMITTEE: D. Gambs/ C. Kronen
      i. Elections: D. Gambs – Chair; C. Kronen - Liaison. No secretary yet.
      ii. Passed out Annual Report from 2018-2019.
      iii. Plan to continue to add liaisons to other groups that involve FDC:
         1. CETLs (M. Castro)
         2. Faculty publication grant
         3. WAC
         4. Faculty mentoring program (Y. Modina)
         5. Adjunct professional development
         6. Teaching academy (Y. Modina)
         7. Distinguished teaching award
      iv. Faculty Development Day: Wed Dec 4, 10-2 F1306-1073. "Decolonizing higher education". Topics: Race & Language, Climate issues, Scholar Activism, Social Class, Gender, Ungrading, Decolonizing the syllabus.
      v. No coordinators yet for Faculty Development Grant or Joe Doctor.
      vi. FDG awardees did not receive their money.

   c. INSTRUCTION COMMITTEE: A. Colapinto
      i. Elections: A. Colapinto – Chair/Liaison; S. Brickman – Secretary.
      ii. Continuing from last academic year:
         1. Peer Observations of E-learning Classes: Will disseminate policies for peer observations eLearning decided on last year to various department chairs inviting them to use the policies in the current semester as a pilot.

Committee will seek feedback from participants, make revisions, and hopefully roll out college wide by the next semester.
2. Student Evaluations of Teaching: Will continue to work on the effectiveness of these including a new model that will be more useful.
3. Peer Observations of Faculty: Discussed developing new guidelines for peer observations. Will reach out to department chairs to collect any guidelines and/or forms they may use for peer observation, as a first step to reviewing current practices at BMCC.
4. How external factors affect instruction: Discussed that budgetary cuts and cost saving measures have a measurable negative impact inside the classroom.
5. Ongoing communication with E-learning and Digital Education Council.

d. ACADEMIC STANDING COMMITTEE: C. Wiseman
   i. Elections: G. Miller – Chair; C. Wiseman – Liaison; C. Priano - Secretary
   ii. Chair will speak Diane Walleser, VP for Enrollment Management, to discuss the importance of including some form of intervention in any proposal made by this committee that changes when a student's academic standing is first computed.
   iii. Working on implementing online appeal review rather than on paper.

e. COMMITTEE ON STUDENT AFFAIRS: M. Matarese
   i. Elections: M. Matarese – Chair/ Liaison; L. Lomask – Secretary
   ii. Invited Janice Zumo and John Huie to meeting to discuss StarFish, which is going college wide this semester.
   iii. Continued:
      1. Panther Partners
      2. Facilitate menstrual supplies
      3. Combatting Islamophobia
      4. Providing all-gender safe bathrooms and free menstrual products
   iv. Combatting Islamophobia Event - Kismet: Miss Marvel and the Evolution of the Muslim Superhero. Oct 28 – 12.30 – 2pm. Guest speakers: A. David Lewis (preeminent scholar on Muslim superheroes) and Sana Amanat (editor of novel) also attending.
   v. Continues discussion on StarFish/ Academic warning form/ BART
   vi. Reps will join Design for Success committees that involve SA.
   vii. Re-evaluating academic dismissal policy and possible alternatives (such as early intervention).
   viii. Tutoring – will investigate how is it working on weekends and nights.

f. ADMISSIONS COMMITTEE: Scott Tulloch
   i. Elections: B. Powell – Chair; R. Smart – Liaison; S. Tulloch – Secretary
   ii. Open House - Committee plans to work on getting faculty involved. Previously there was a stipend for faculty to give reports on teaching modules. Hope to use the modules again.
   iii. Want to access admission experience among different groups – on a research / fact finding mission right now on student experience.
   iv. Discussed how this committee can be involved in DfS – will have members involved.

g. ACADEMIC FREEDOM COMMITTEE: H. Glaser
   i. Elections: H. Glaser (Chair/ Liaison); no secretary yet.
   ii. Looked at Primary Responsibilities of the Faculty and discussed comment the AAUP Statement (below)

IV. CHAIR'S REPORT
   a. Going to look at other campuses Faculty Governance to see what's going on outside of BMCC.
   b. End of remedial placement based on testing throughout CUNY. This is a big issue because there are governance issues.

V. NEW BUSINESS
   a. COACHE survey report.
   b. Resolution from Social Science (below)

VI. OLD BUSINESS

VII. ADJOURNMENT

AAUP STATEMENT

"The faculty has primary responsibility for such fundamental areas as curriculum, subject matter and methods of instruction, research, faculty status, and those aspects of student life which relate to the educational process. On these matters the power of review or final decision lodged in the governing board or delegated by it to the president should be exercised adversely only in exceptional circumstances, and for reasons communicated to the faculty."

SOCIAL SCIENCE RESOLUTION

"Given the financial shortfall that BMCC reportedly faces, which impacts student learning, and which has been given as a rationale for an increase in class size, elimination of the provost fund for faculty travel, and the delay in faculty development grant payments, we recommend a moratorium on faculty participation in Design for Success efforts until these issues are raised in Academic Senate. We acknowledge the reality that junior faculty may be obligated to participate in these activities, thus we are asking at this time for a pause so that these issues can be addressed in Academic Senate."