NEW COURSE FORM

BOROUGH OF MANHATTAN COMMUNITY COLLEGE
The City University of New York

Curriculum Proposal
NEW COURSE

Attach proposed course syllabus to this form. Also attach a copy of the course description as it will appear in the catalog.

1. Name of Department: Music and Art
2. Name of New Course: 3D Design: Materials and Methods
3. Course Number: ART 143
4. Prerequisites: none

Corequisites: none

Basic Skills: none

5. Hours per week: 3 Lecture Hours: _____ Lab Hours: _____
6. Credits: 3
7. Course is required in the following curricula Art Foundations: Studio Art

8. Will special materials, space, and/or equipment be required? ☐ Yes ☑ No
9. Estimated enrollment per semester: 90
10. Date effective: Fall 2021

11. Attach course articulation agreement(s) with a senior college.

12. Attach justification that the new course reflects the goals for all curricula passed by Faculty Council in May 1988

13. Attach justification that the new course reflects the General Education goals for all curricula passed by Faculty Council in May, 2006

14. Attach department(s) minutes approving this proposal

Signatures

1. Eugenia Yau — October 21, 2020
   Department Chairperson or Program Director — Date
2. Meghan Cook Shukla — Digitally signed by Meghan Cook Shukla DN: cn=Meghan Cook Shukla, o=Borough of Manhattan CC, ou=Associate Registrar, email=mcook@bmcc.cuny.edu, c=US Date: 2020.10.25 09:56:45 -04'00' — 10/25/2020
   Scheduling Officer (Advised as to Course Code) — Date
3. Erwin J. Wong — Digitally signed by Erwin J. Wong Date: 2020.10.27 14:17:17 -04'00'
   Dean of Academic Affairs (Advised as to format) — Date
4. 11/4/20
   Chairperson of Curriculum Committee — Date
   (After the approval of the Curriculum Committee)

NEW COURSE FORM

BOROUGH OF MANHATTAN COMMUNITY COLLEGE
The City University of New York

Curriculum Proposal
NEW COURSE

Attach proposed course syllabus to this form. Also attach a copy of the course description as it will appear in the catalog.

1. Name of Department: Music and Art
2. Name of New Course: Portrait Drawing
3. Course Number: ART 270
4. Prerequisites: ART 166 or ART 269 (Previously ART168) or Permission of Department

Corequisites: none

Basic Skills: none

5. Hours per week: 3 Lecture Hours: Lab Hours:
6. Credits: 3
7. Course is required in the following curricula Fills elective credit in Art Foundations: Studio Art

8. Will special materials, space, and/or equipment be required? ☐ Yes ☑ No
9. Estimated enrollment per semester: 36
10. Date effective: Fall 2021
11. Attach course articulation agreement(s) with a senior college.
12. Attach justification that the new course reflects the goals for all curricula passed by Faculty Council in May 1988
13. Attach justification that the new course reflects the General Education goals for all curricula passed by Faculty Council in May, 2006
14. Attach department(s) minutes approving this proposal

Signatures

1. Eugenia Yau — October 23, 2020
Department Chairperson or Program Director — Date

2. Meghan Cook Shukla — Digitally signed by Meghan Cook Shukla DN: cn=Meghan Cook Shukla, o=Borough of Manhattan CC, ou=Associate Registrar, email=mcook@bmcc.cuny.edu, c=US Date: 2020.10.25 09:57:18 -04'00' — 10/25/2020
Scheduling Officer (Advised as to Course Code) — Date

3. Erwin J. Wong — Digitally signed by Erwin J. Wong Date: 2020.10.27 14:07:43 -04'00'
Dean of Academic Affairs (Advised as to format) — Date

4. 11/4/20
Chairperson of Curriculum Committee — Date
(After the approval of the Curriculum Committee)

NEW COURSE FORM

BOROUGH OF MANHATTAN COMMUNITY COLLEGE
The City University of New York

Curriculum Proposal
NEW COURSE

Attach proposed course syllabus to this form. Also attach a copy of the course description as it will appear in the catalog.

1. Name of Department: Music and Art
2. Name of New Course: Figure Sculpture I
3. Course Number: ART 285
4. Prerequisites: ART 183 or permission of the department

Corequisites: none

Basic Skills: none

5. Hours per week: 3 Lecture Hours: _____ Lab Hours: _____
6. Credits: 3
7. Course is required in the following curricula Fills elective credits in Art Foundations: Studio Art

8. Will special materials, space, and/or equipment be required? ☐ Yes ☑ No
9. Estimated enrollment per semester: 36
10. Date effective: Fall 2021

11. Attach course articulation agreement(s) with a senior college.

12. Attach justification that the new course reflects the goals for all curricula passed by Faculty Council in May 1988

13. Attach justification that the new course reflects the General Education goals for all curricula passed by Faculty Council in May, 2006

14. Attach department(s) minutes approving this proposal

Signatures

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2. Meghan Cook Shukla — Digitally signed by Meghan Cook Shukla DN: cn=Meghan Cook Shukla, o=Borough of Manhattan CC, ou=Associate Registrar, email=mcook@bmcc.cuny.edu, c=US Date: 2020.10.25 09:58:12 -04'00' — 10/25/2020
   Scheduling Officer (Advised as to Course Code) — Date
3. Erwin J. Wong — Digitally signed by Erwin J. Wong Date: 2020.10.27 14:08:24 -04'00'
   Dean of Academic Affairs (Advised as to format) — Date
4. 11/4/20
   Chairperson of Curriculum Committee (After the approval of the Curriculum Committee) — Date

NEW COURSE FORM

BOROUGH OF MANHATTAN COMMUNITY COLLEGE
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Curriculum Proposal
NEW COURSE

Attach proposed course syllabus to this form. Also attach a copy of the course description as it will appear in the catalog.

1. Name of Department: Music and Art

2. Name of New Course: Commericial Photography and Career Strategies

3. Course Number: ART 335

4. Prerequisites: ART133 or ART236 or permission of the department

Corequisites: none

Basic Skills: none

5. Hours per week: 3 Lecture Hours: Lab Hours:

6. Credits: 3

7. Course is required in the following curricula Fills elective credits in Art Foundations: Studio Art

8. Will special materials, space, and/or equipment be required? ☐ Yes ☑ No

9. Estimated enrollment per semester: 36

10. Date effective: Fall 2021

11. Attach course articulation agreement(s) with a senior college.

12. Attach justification that the new course reflects the goals for all curricula passed by Faculty Council in May 1988

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14. Attach department(s) minutes approving this proposal

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1. Eugenia Yau — Oct 20, 2020
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Scheduling Officer (Advised as to Course Code) — Date

3. Erwin J. Wong — Digitally signed by Erwin J. Wong Date: 2020.10.27 14:09:03 -04'00'
Dean of Academic Affairs (Advised as to format) — Date

4. 11/4/20
Chairperson of Curriculum Committee — Date
(After the approval of the Curriculum Committee)

Studio Art Curriculum Revisions
Fall 2020

Justification Statement for Four New Courses (see BOLD titles)

A series of new courses is being proposed to support the curriculum change. These courses will deepen and enrich the program and are more aligned with student interests and current academic standards. They have been unanimously approved by faculty. The four new courses are: **ART 143 3D Design: Materials and Methods, ART 270 Portrait Drawing**, **ART 285 Figure Sculpture I,** and **ART 335 Commercial Photography and Career Strategies**. Syllabi are attached.

BOROUGH OF MANHATTAN COMMUNITY COLLEGE
The City University of New York
Department of Music and Art

3D Design: Materials and Methods	Class Hours: 3	Instructor
ART 143	Credits: 3	Office
Semester		Email/Phone

Course Description
ART 143 is a hands-on studio course exploring the fundamentals of three-dimensional design and creative thinking for students in all disciplines. The course introduces the elements and principles of 3D design used across fields of art, design, and business to solve 3-dimensional problems. It focuses on spatial issues of line, plane, volume, and mass in a variety of materials including wire, paper, board, mixed media, as well as some digital tools. Emphasis is placed on critical thinking and the creative process of ideation and problem-solving, moving from research and concept to model, revision, and completed design.
Basic Skills: NONE
Prerequisites: NONE
Corequisites: NONE

Course Student Learning Outcomes (Students will be able to…)	**Measurements (Means of assessment for student learning outcomes listed in first column)**
1. Identify and apply basic concepts and methods of 3D Design.	1. 3D Design projects, notebook assignments, individual and group critiques
2. Demonstrate knowledge of 3D Design skills using appropriate tools and materials.	2. 3D Design projects and studies
3. Use 3D Design vocabulary to articulate how meaning is created and communicated in effective design.	3. Designer research project/ presentation, and group critiques
4. Observe and analyze 3D Designs from diverse eras and cultures in relation to present-day design.	4. Class discussion, designer research project/ presentation, and group critiques

General Education Learning Outcomes - Arts & Humanities	Measurements (means of assessment for general education goals listed in first column)
Students will be able to develop knowledge and understanding of the arts and literature through critiques of works of art, music, theatre or literature.	Comparative pre and post written or portfolio sample

Required Text
OER

Recommended Text
Mary Stewart, *Launching the Imagination 3D*, 6th ed. (McGraw Hill, 2019, Print ISBN: 9781259603631, 1259603636; eText ISBN: 9781260154429, 1260154424)

Other Resources/ Technology
Readings and video links will be posted on Blackboard
Materials List will be supplied by instructor and posted on Blackboard

Evaluation and Requirements of Students

ASSIGNMENT TYPE	% OF FINAL GRADE
3D Projects (4@ 15% each)	60%
Assignments (Design technique studies, notebook sketches, brainstorming, photo documentation, etc.)	20%
Midterm Research Project	10%
Participation in discussions, critiques	10%
TOTAL	**100%**

15-Week Class Schedule

1 .	Intros/ Syllabus/ Visual Notebook & Files/ Supplies. Technique studies, paper play, creative problem-solving
2.	**Proj. 1—Paper Multiples**: Build a structure using 20+ modules Cutting, scoring, 2D to 3D, variations, design thinking
3.	Proj. 1: Paper techniques, examples, Elements of 3D design Pattern, space, pop-up, prototype, documentation
4.	Proj. 1: Plane, volume, value, Evaluation Investigate digital design, Thingiverse, InDesign

5.	Digital design tools, 3D printed/cut multiples MakerSpace workshop, clay maquettes, other methods
6.	**Proj. 2—Visible Cities**: Design a Calvino city using only lines Italo Calvino readings, examples, Principles of 3D design
7.	Proj. 2: Line techniques, content, narrative Designer Research Project: select, investigate, analyze 1 design, respond
8.	Proj. 2: Line, space, visual balance, Evaluation, Midterm reviews Structure, composition, critique
9.	**Proj. 3—Cardboard Construct**: Design a structure using planar volumes Creative Research Presentation examples, proposals
10.	Proj. 3: Bristol/cardboard/foam board techniques, examples Construction techniques, maquettes
11.	Proj. 3: Composition, proportion, balance, scale, Evaluation Photographing 3D artwork
12.	Field Trip/ Artist Visit/ Videos Questions, design challenges, careers
13.	**Proj. 4—Translations**: Create a design with 4 different media & 4 goals Variations, materials, examples, Research Due
14.	Proj. 4: Translations, lighting, documentation Creative Research Presentations
15.	Proj. 4: Light, site, display, Evaluation – Final Class

Class Participation
Participation in the academic activity of each course is a significant component of the learning process and plays a major role in determining overall student academic achievement. Academic activities may include, but are not limited to, attending class, submitting assignments, engaging in in-class or online activities, taking exams, and/or participating in group work. Each instructor has the right to establish their own class participation policy, and it is each student's responsibility to be familiar with and follow the participation policies for each course.
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Counseling Center www.bmcc.cuny.edu/counseling, room S343, 212-220-8140, counselingcenter@bmcc.cuny.edu. Counselors assist students in addressing psychological and adjustment issues (i.e., depression, anxiety, and relationships) and can help with stress, time management and more. Counselors are available for walk-in visits.

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BOROUGH OF MANHATTAN COMMUNITY COLLEGE
The City University of New York
Department of Music and Art

PORTRAIT DRAWING	Class Hours: 3	Instructor
ART 270	Credits: 3	Office
Semester		Email/Phone

Course Description
This course covers basic approaches to drawing a portrait, anatomical study and discussion of portraiture as a genre. Students will study concepts including contour line, value, composition, measuring and space. Students will study the figure with an emphasis on the head, neck and shoulders, the skull, muscles, landmarks and planar structure. Through focused, observational drawing of portraits, students will heighten visual awareness, improve drawing skills and deepen their understanding of the human form.

Basic Skills: NONE
Prerequisites: ART166 or ART269 or permission of the department
Corequisites: NONE

Course Student Learning Outcomes (Students will be able to…)	**Measurements (Means of assessment for student learning outcomes listed in first column)**
1. Acquire knowledge of basic skeletal and muscular anatomy of the human head.	1. Graded and critiqued homework assignments and in-class studio work
2. Demonstrate the ability to represent the human head accurately and with correct proportion.	2. Graded and critiqued homework assignments and in-class studio work
3. Execute portrait drawings using a variety of drawing media	3. Graded and critiqued homework assignments and in-class studio work
4. Acquire and use appropriate vocabulary to analyze artwork.	4. Participation in group critiques and discussion and graded written assignment.
5. Observe and analyze artists' work from diverse eras, styles and cultures	5. In-class slide discussions, museum visit and written assignment.

General Education Learning Outcomes - Arts & Humanities	Measurements (means of assessment for general education goals listed in first column)
Students will be able to develop knowledge and understanding of the arts and literature through critiques of works of art, music, theatre or literature.	Comparative pre- and post- course study, written or portfolio sample.

Required Text
OER

Other Resources/Technology
Required readings and course content will be posted on Blackboard.
Materials List will be supplied by instructor and posted on Blackboard

Evaluation and Requirements of Students

3 Portfolios (Classwork and Homework Sketchbook)	75% (25% each)
Final Drawing	10%
Participation in discussions and critiques	15%
TOTAL	**100%**

15 Week Outline

1	**Introduction** Introduction, syllabus, materials, slides and discussion. Introduce basic layout. Homework: Get materials.
2	**Layout** Basic layout, proportions, measuring and major planes Homework: Layout drawings
3	**Contour Line** Proportions, measuring, line weight/quality, speed and touch Homework: Contour drawing**s**
4	**Skull and Landmarks** Introduction to the skull and landmark mapping Homework: Skull and landmark drawings
5	**Major Muscles** Introduction to major muscles of the head, neck, shoulders. Homework: Muscle Drawing **FIRST PORTFOLIO DUE**
6	**Volume** Approaches to building three-dimensional structure and form - planar analysis and cross contour. Simplified value Homework: Planar analysis and cross contour studies

7	**Neck, Shoulders** Simple construction and anatomical studies Homework: Artist drawing copies
8	**Facial Features** Simple construction and anatomical studies Homework: Study page of each feature
9	**Value** Reductive value studies in ink Homework: Artist copies
10	**Value** Full value drawings in charcoal. Working additively and subtractively Homework: Value Portrait **SECOND PORTFOLIO DUE**
11	**Museum Visit/Written Assignment** Homework: Written Assignment
12	**Cropping and Composition** Thumbnails and principles of design Homework: Make four portrait compositions that differ dramatically
13	**Context and Environment** Continuation of composition with emphasis on developing negative space and placing the figure in an environment **Introduce Final Drawing** Homework: Studies for Final Project – Self-Portrait in environment
14	**Abstract Approaches** Introduction to abstraction Homework: Work on Final Drawing **FINAL PORTFOLIO DUE**
15	**FINAL DRAWING DUE**

Class Participation
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available through the Office of Student Affairs, S350, 212-220-8130, studentaffairs@bmcc.cuny.edu.

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BOROUGH OF MANHATTAN COMMUNITY COLLEGE
The City University of New York
Department of Music and Art

FIGURE SCULPTURE	Class Hours: 3	Instructor
ART 285	Credits: 3	Office
Semester		Email/Phone

Course Description
This intermediate course introduces a range of basic approaches to sculpting the figure; students will develop the skills needed to accurately sculpt from life. Students' observational and reasoning skills are developed by providing a clear understanding of the fundamental principles of sculpting. Emphasis is placed on Gesture, Proportion, and Form. These three principles build on one another with a focus on accurately portraying observations, resulting in three-dimensional life studies in clay.
Basic Skills: NONE
Prerequisites: ART 183 Sculpture Studio I or Department Permission
Corequisites: NONE

Course Student Learning Outcomes (Students will be able to…)	**Measurements (means of assessment for student learning outcomes listed in first column)**
1. Demonstrate flexibility regarding visual problems sculpting the figure in clay.	1. Sculpture projects, visual notebook assignments
2. Accurately sculpt from direct observation and evaluate results.	2. Sculpture projects, critiques
3. Use sculpture vocabulary to articulate perceptions and concepts.	3. Individual/group critiques, visual assignments
4. Distinguish and analyze sculptures from diverse global contexts, including different styles, eras, and cultures.	4. Class discussion, museum research project, and visual assignments

General Education Learning Outcomes – Arts & Humanities	**Measurements (means of assessment for general education goals listed in first column)**
Students will be able to develop knowledge and understanding of the arts and literature through critiques of works of art, music, theatre or literature.	Comparative pre and post written or portfolio sample

Required Text

Lucchesi, Bruno, and Malmstrom, Margit, *Modeling* the Figure in Clay: A Sculptor's Guide to Anatomy, 30th ed., (Watson-Guptil, 1996) ISBN 9780823030965

Other Resources/Materials

Readings and video links will be posted on Blackboard
Materials List will be supplied by instructor and posted on Blackboard

Evaluation and Requirements of Students

ASSIGNMENT TYPE	**% OF FINAL GRADE**
Sculpture Projects and Studies	60%
Assignments (Visual notebook sketches, reflections, photo documentation, etc.)	20%
Midterm Research Project	10%
Participation in discussions, critiques	10%
TOTAL	**100%**

15-Week Class Schedule

1. Introductions/ Syllabus/ Visual Notebook/ Supplies
   Presentation on Global Figure Sculptures
2. **PART 1: GESTURE**, Linear Gesture, Line of Gravity
   Use of Sculpture Terms, Photo-Documentation
3. <u>Project 1—Gesture Studies</u>, Presentation on Sketching with Clay
   Observation, the Model, continuation of Linear Gesture
4. Rhythmic Gesture, the Figure in Geometric Shapes
   Building up Form, Use of Tools
5. Continuation of Rhythmic Gesture and Geometric Shapes
   Class Critique and Evaluation
6. **PART 2: PROPORTION**, Presentation on Osteology (Bone Structure)
   Building Armatures for support
7. <u>Project 2—Midsize Figure</u>
   Midterm Museum Research Project assigned
8. Measuring, Bony Landmarks
   Feedback, Anatomy Resources
9. Landmarking Halfs, Research Topics
   Class Critique and Evaluation
10. **PART 3: FORM**, Presentation on the Muscular System
    Primary, secondary, and tertiary form
11. <u>Project 3—Developed Figure</u>
    Orientation, Yaw, Roll, and Pitch
12. Shapes, negative, positive, and associative
    Cross Contour, Research Presentations
13. Presentation on Plaster Moldmaking & Casting
    Research Presentations
14. Morphology—creating surface intrigue

Contractions, weight, responsive forms

15. Final Class Critique and Evaluations

Class Participation

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BOROUGH OF MANHATTAN COMMUNITY COLLEGE
The City University of New York
Department of Music and Art

Commercial Photography and Career Strategies	Class Hours: 3	Instructor
ART 335	Credits: 3	Office
Semester		Email/Phone

COURSE DESCRIPTION
This course gives students an understanding of the realities of running a small photography business. Students are introduced to building a commercial photography portfolio and how to promote it. The basics of record keeping, budgeting, career and business planning, estimating, billing, contracts and writing standard business forms are also introduced during this course. Communicating through email and social media outlets is emphasized. Students also learn various options and aspects of working in the editorial and in the fine art world and how to strive to be employed as a photographer.

Basic Skills: NONE
Prerequisites: ART 133 or ART 236 or Permission of the Department
Corequisites: NONE

Course Student Learning Outcomes (Students will be able to…)	**Measurements (means of assessment for student learning outcomes listed in first column)**
1. Develop awareness and knowledge about industry standard photography portfolios and photography businesses	1. Class discussions, research, group critiques and exhibition visit
2. Learn professional communication skills	2. Five written assignments e.g. resume, business card, cover letter, pitch letter, budget, invoice, professional emails, exhibition review
3. Create content to promote oneself as a professional	3. Online and printed portfolios, and promotional materials
4. Establish organizational and career goal planning techniques	4. Overall execution of class assignments and professionalism

General Education Learning Outcomes – Arts & Humanities	**Measurements (means of assessment for general education goals listed in first column)**

Students will be able to develop knowledge and understanding of the arts and literature through critiques of works of art, music, theatre or literature.	Comparative pre and post written or portfolio sample.

Required Text
OER

Other Resources/ Technology
Required materials and technology requirements will be posted on Blackboard.

Evaluation and Requirements of Students

Written Assignments (choose five from Resume, Business Card, Cover Letter, Pitch Letter, Budget, Invoice, Professional Emails, Exhibition Review)	5 per course	50% (10% each)
Final Portfolio	1 per course	30%
Participation and Professionalism	2-3 per class	20%
TOTAL		**100%**

15-WEEK SCHEDULE

Week 1	Syllabus: objectives, requirements, expectations **Homework** Prepare a 5min presentation of your previous work (10-20 images)
Week 2	Student presentations of previous work Lecture: *Visualizing and executing portfolio from Layout to Finish* **Homework** Bring existing digital images on USB drive
Week 3	Developing BRAND and STYLE Designing promotional materials in Lightroom, Photoshop, Illustrator, InDesign: business cards **Homework** List of 5 people/companies you want to work for?
Week 4	Reviewing and Printing promotional materials **Homework** Write a Cover Letter for a job application or a Pitch Letter
Week 5	Writing a Resume, Budget/Price Quotes, Invoices **Homework** Write Resume or budget or invoice
Week 6	Student presentations of *work in process* Portfolio **Homework** Revise Cover Letter/Pitch Letter, Resume, Budget or Invoice
Week 7	Exhibition Visit aka Museum Assignment **Homework** Write Exhibition Review
Week 8	Workshop: Cover Letter/Pitch Letter, Resume, Budget and Invoice **Homework** Prepare Portfolio materials

Week 9	Reviewing and Printing Portfolio materials **Homework** Prepare Portfolio materials
Week 10	Visiting Artist lecture - TBA **Homework** Prepare Portfolio materials
Week 11	Workshop: How to pre-visualize and strategize? Review on Portfolio materials **Homework** Bring a list of 5-10 people, magazines, businesses you wish to contact
Week 12	Writing professional emails and promotion materials **Homework** Prepare for Final Critique
Week 13	Open Lab: preparing for Final Critique **Homework** Complete work for Final Critique
Week 14	**Group A Final Critique:** presenting 15 images as printed portfolio, website or professional social media account & presenting 5 final written assignments
Week 15	**Group B Final Critique:** presenting 15 images as printed portfolio, website or professional social media account & presenting 5 final written assignments

Class Participation
Participation in the academic activity of each course is a significant component of the learning process and plays a major role in determining overall student academic achievement. Academic activities may include, but are not limited to, attending class, submitting assignments, engaging in in-class or online activities, taking exams, and/or participating in group work. Each instructor has the right to establish their own class participation policy, and it is each student's responsibility to be familiar with and follow the participation policies for each course.
BMCC is committed to the health and well-being of all students. It is common for everyone to seek assistance at some point in their life, and there are free and confidential services on campus that can help.

Single Stop www.bmcc.cuny.edu/singlestop, room S230, 212-220-8195, singlestop@bmcc.cuny.edu. If you are having problems with food or housing insecurity, finances, health insurance or anything else that might get in the way of your studies at BMCC, come by the Single Stop Office for advice and assistance. Assistance is also available through the Office of Student Affairs, S350, 212-220-8130, studentaffairs@bmcc.cuny.edu.

Counseling Center www.bmcc.cuny.edu/counseling, room S343, 212-220-8140, counselingcenter@bmcc.cuny.edu. Counselors assist students in addressing psychological and adjustment issues (i.e., depression, anxiety, and relationships) and can help with stress, time management and more. Counselors are available for walk-in visits.

Office of Compliance and Diversity
https://www.bmcc.cuny.edu/about-bmcc/compliance-diversity, room S701, 212-220-1236.
BMCC is committed to promoting a diverse and inclusive learning environment free of unlawful discrimination/harassment, including sexual harassment, where all students are treated fairly. For information about BMCC's policies and resources, or to request additional assistance in this area,

please visit or call the office, or email olevy@bmcc.cuny.edu, or twade@bmcc.cuny.edu. If you need immediate assistance, please contact BMCC Public safety at 212-220-8080.
Office of Accessibility www.bmcc.cuny.edu/accessibility, room N360 (accessible entrance: 77 Harrison Street), 212-220-8180, accessibility@bmcc.cuny.edu. This office collaborates with students who have documented disabilities, to coordinate support services, reasonable accommodations, and programs that enable equal access to education and college life. To request an accommodation due to a documented disability, please visit, call the office or email.

BMCC Policy on Plagiarism and Academic Integrity Statement
Plagiarism is the presentation of someone else's ideas, words or artistic, scientific, or technical work as one's own creation. Using the idea or work of another is permissible only when the original author is identified. Paraphrasing and summarizing, as well as direct quotations, require citations to the original source. Plagiarism may be intentional or unintentional. Lack of dishonest intent does not necessarily absolve a student of responsibility for plagiarism. Students who are unsure how and when to provide documentation are advised to consult with their instructors. The library has guides designed to help students to appropriately identify a cited work. The full policy can be found on BMCC's website, www.bmcc.cuny.edu. For further information on integrity and behavior, please consult the college bulletin (also available online).

email.bmcc.cuny.edu/owa/projection.aspx

Reply all | Delete Junk | •••

Articulation Agreement between BMCC and Queens College

Kurt Kauper <Kurt.Kauper@qc.cuny.edu>

Mon 8/24, 11:31 AM

Sarah W. Haviland; Simon Carr

Reply all

Inbox

You forwarded this message on 9/3/2020 3:21 PM

Dear Professors Haviland and Carr:

The Queens College Studio Art Department has reviewed the course proposal for 3D Design submitted by Prof. Sarah Haviland of BMCC and determined it is comparable to corresponding courses offered at Queens College. We are therefore willing to offer transfer credits for this course.

Sincerely;

Kurt Kauper
Associate Professor
Deputy Chair
Department of Art

JOHN JAY COLLEGE OF CRIMINAL JUSTICE

Department of Art & Music
524 West 59th Street
New York, NY 10019
212-237-8329

To: The Curriculum Committee
Borough of Manhattan Community College

From: Claudia Calirman, Deputy Chair
Department of Art & Music

Re: Transfer Credits

Date: February 25, 2020

Dear Curriculum Committee:

The John Jay Art & Music Curriculum Committee has reviewed the course proposals for ART 270 Portrait Drawing credits/3 hours, submitted by Professor Simon Carr of BMCC, and determined that they are comparable to corresponding courses offered at John Jay. We are, therefore, willing to offer transfer credits for these courses.

If you need any further clarification, please feel free to contact me.

Sincerely,

Claudia Calirman

Claudia Calirman, PhD
Associate Professor of Art History
Deputy Chair, Department of Art & Music
ccalirman@jjay.cuny.edu

Re: request

Claudia Calirman <ccalirman@jjay.cuny.edu>
Yesterday, 3:13 PM
Simon Carr; Sarah W. Haviland

Reply all

Inbox

Flag for follow up. Start by Thursday, September 24, 2020. Due by Thursday, September 24, 2020.

Yes, I approve the number change.
Best,
Claudia

Claudia Calirman
Associate Professor Art History
Deputy Chair, Department of Art & Music
Haaren Hall, 3rd. Floor
John Jay College of Criminal Justice, CUNY
524 West 59th Street

NY, NY 10019
646 557-4648
ccalirman@jjay.cuny.edu

On Sep 24, 2020, at 9:48 AM, Simon Carr <scarr@bmcc.cuny.edu> wrote:

CAUTION: This email originated from outside of John Jay. Examine it closely before clicking on links or opening attachments

Hi Claudia,
Sorry, you must be tired of me by now! We have the letters for articulation you sent, almost lost in the Covid rush to leave campus. We have gotten through the first few levels of approval, but the college has asked us to change the name and number of the sculpture class.
Here is your letter. We changed the text to show the new number and title, but nothing else has changed. I was just trying to make it less of a bother for you! If you are alright with the change, just send a reply email saying "yes, I approve the number change" that would make it official.

Thank you again for your patience,
Simon Carr
Deputy Chair, Music and Art
BMCC

Simon Carr
simoncarrstudio.com

JOHN JAY COLLEGE OF CRIMINAL JUSTICE

Department of Art & Music
524 West 59th Street
New York, NY 10019
212-237-8329

To: The Curriculum Committee
Borough of Manhattan Community College

From: Claudia Calirman, Deputy Chair
Department of Art & Music

Re: Transfer Credits

Date: February 25, 2020

Dear Curriculum Committee:

The John Jay Art & Music Curriculum Committee has reviewed the course proposals for ART 285 Figure Sculpture I, 3 credits/3 hours, submitted by Professor Simon Carr of BMCC, and determined that they are comparable to corresponding courses offered at John Jay. We are, therefore, willing to offer transfer credits for these courses.

If you need any further clarification, please feel free to contact me.

Sincerely,

Claudia Calirman, PhD
Associate Professor of Art History
Deputy Chair, Department of Art & Music
ccalirman@jjay.cuny.edu

Re: request

Claudia Calirman <ccalirman@jjay.cuny.edu>
Yesterday, 3:13 PM
Simon Carr; Sarah W. Haviland

Reply all

Inbox

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Claudia

Claudia Calirman
Associate Professor Art History
Deputy Chair, Department of Art & Music
Haaren Hall, 3rd. Floor
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Thank you again for your patience,
Simon Carr
Deputy Chair, Music and Art
BMCC

Simon Carr
simoncarrstudio.com

The City College of New York

Art Department CG-109 160 Convent Avenue New York, NY 10031

To: The Curriculum Committee
Borough of Manhattan Community College

From: Patterson Beckwith, Lecturer, CCNY Art Department

Re: Transfer Credits

Date: September 1, 2020

Dear Curriculum Committee:

The Photography Area of the City College Art Department has reviewed the course proposal for ART335 Commercial Photography and Career Strategies submitted by Professor Terttu Uibopuu of BMCC. The Photo Area has determined that it is comparable to corresponding courses offered at City College, and eligible for general art elective transfer credit at CCNY.

Sincerely,

Patterson Beckwith
Lecturer, CCNY Art Department, Photography Area
212-228-3740
pbeckwith@ccny.cuny.edu

Hajoe Moderegger

Art Department interim chair Fall 2020

BOROUGH OF MANHATTAN COMMUNITY COLLEGE
Minutes Music and Art Faculty Meeting

Date: Sept 9, 2020 **Location:** Zoom Conference Room
The meeting convened at 2:00 p.m. with Eugenia Yau presiding.

Present: Miguel Arisa, Douglas Anderson, Quentin Angus, Simon Carr, Patricia Genova, Peter (Xico) Greenwald, Sarah Haviland, Peter Hollerbach, Maureen Keenan, Sarah Madole Lewis, Amber Liao, Carla Macchiavello, Siobhan McBride, Howard Meltzer, Can Olgun, Thaddeus Radell, Robert Reed, Jessica Ramirez, Alizabeth Towery, Terttu Uibopuu, Yan Yang Absent: Michael Morford
Staff: Ruby Chopra, Joanne Esposito, Lyubov Shumova,
Adjuncts: Elisa Decker, Makayla McDonald, Alexander Polakov, Assimina Tsouti-Schillinger , Andrew Boudreau, Colleen Clark, Sooran Choi, Jude Broughan, Danielle Pelled, Jordan Re Pettay, Carolyn Sebron, Erik Saxon

Approval of Agenda.

Approval of Minutes for May 6, 2020

Chair's Report
Online Teaching and Learning Update Fall 2020
Latest Fall enrollment
Fall 2020 Home Page via https://www.bmcc.cuny.edu/reimagining-bmcc/
E-Learning Resources via https://www.bmcc.cuny.edu/academics/elearning/
Recording of Remote Classes
Monthly campus visit availability via email announcement
Update about all CUNY Libraries moving to a new library system as of August 3.
BMCC Reopening Plan (https://www.bmcc.cuny.edu/wp-content/uploads/2020/08/BMCC-RO-Plan8-19-20V2.0.pdf
M&A Office Remote Hours and Schedule
Email communication and department office phone (212)-220-1464

M&A Department Structure—
Chair (Eugenia Yau)
Deputy Chairs (Reed, Simon Carr and Madole Lewis) * Radell as interim deputy Fall 2020 while Sarah Lewis is on leave.
P&B (elected members include Reed, Madole Lewis, Haviland & Carr)
Reopening Facilities—McBride (members—Hollerbach, Shumova, Keenan, Yang, Towery & Genova)
Curriculum— Uibopuu, (members— Macchiavello , Sebron, Liao, Olgun, Anderson & Ramirez)
Assessment— Angus/ Greenwald (members—Arisa, Meltzer, Clark, Radell, Yang & Morford)
M&A Faculty Paperwork Work due by Sept 11 (latest)
M&A Faculty Office Hours via Zoom Conference or Blackboard Collaborative
Faculty Inquiries and Exchange Information via Open Lab --https://openlab.bmcc.cuny.edu/groups/musicart-admin/
Update on Technology Access to Students and Faculty Status
Campus Access Requests (for staff and faculty, not for students)
Fall 2020 Classroom Observation Due by October 5, 2020 (presented by Howard Meltzer)
Academic Program Review Progress—Art (2019-2020, postponed by Nov 15); Music (2020-2021)
Art History Search On-hold—Prof Miguel Arisa, full time sub Fall 2020
Spring 2021 Courses Status (50% online & 50% Face to Face)

New Business

<u>Faculty voted unanimously to accept the new Studio Art Curriculum Revisions as follows.</u>

NEW STUDIO COURSES:
ART 143 3D Design: Materials and Methods (newly Required Course in Curriculum)
ART 207 Color and Design II

ART 270 Portrait Drawing
ART 285 Figure Sculpture I
ART 335 Commercial Photography and Career Strategies
ART 474 Painting Studio IV

REVISED COURSE TITLES AND NUMBERS:
ART 133 Photography I (3 credits, previously ART 236 Introduction to Photography)
ART 183 Sculpture Studio I
ART 233 Photography II (previously ART 338 Digital Darkroom)
ART 237 Studio and Light (previously ART 337)
ART 238 Advanced Photography (previously ART 336)
ART 269 Life Drawing Studio I (previously ART 168)
ART 369 Life Drawing Studio II (previously ART 268)

WITHDRAWN COURSE:
ART 234 Photography I (2 credits)

Calendar Related Items

VOE available from Sept 2-15, 2020

E-Learning Online Course Development Workshop, starting from Sept 25, Tuesdays, 2-3:30 PM
https://sites.google.com/bmcc.cuny.edu/bmcc-e-learning-center-cohorts/online-course-dev-workshops

Withdraw class deadline has been extended to Dec 15 2020

Departmental Meeting Schedule Update—October 7, November 11 & December 9

Advisement from Oct 20 to Dec 10, 2020

Student Faculty Evaluations from Nov 7 to Dec 10, 2020

Reading Days—Dec 10-11, 2020

Last day of classes—Dec 13, 2020

Final Examinations—Dec 14-20, 2020

Other Opportunities

NEH Summer Stipends due by Sept 23, 2020 (www.neh.gov/grants/research/summer-stipends

Open Lab COIL (Collaborative Online International Learning) Project for Spring 2021. Due by Sept 29, 2020.

Other Reports
Art History Major –Madole Lewis —Report on Program Graduates
Art Major—Carr – update on studio major numbers
Music Major—Angus – Program Update. Awaiting approval from state
Gallery and Faculty Show —Haviland (co-chair, Greenwald) Update to come
Academic Senate — Keenan. Instruction Commmittee working on student evaluations and observations
PSC-CUNY—Meltzer
CETLS —Liao. No report
Faculty Handbooks—McBride (Art) & Keenan (Music). Handbook sent out
Department Website—Liao & Macchiavello. No Report
Department Flyer & Promotion Material—Ramirez & Uibopuu. No Report
Art History Faculty Forum—Yang. Scheduling to be announced

Announcements
Unfinished Business
Adjourn to Committee Meetings – TBA pm

Respectfully submitted,

Pat Genova, Secretary
cc: Eugenia Yau