



Borough of Manhattan Community College
The City University of New York
Executive Committee of the Academic Senate

Minutes
February 10th, 2021
Via Zoom

- I. CALL TO ORDER: 4:03 p.m.
- II. APPROVAL OF MEETING MINUTES: Minutes from 12.09.2020 approved with amendment
- III. STANDING COMMITTEE REPORTS FROM REPRESENTATIVES:
 - III.A. CURRICULUM COMMITTEE: Lesley Rennis
 - III.A.1. **New Course:** MES 160 World History of Animation
Description: This course introduces students to seminal works of animation across time and cultures and through the lens of technical innovations, socio-political contexts and aesthetic movements.
Vote: The motion to approve the proposal passed: 12-0-0.
Presenters: Anna Pinkas and Jody Culkin
 - III.A.2. **New Pathways Course:** MES 160 World History of Animation
Description: This course is being proposed in the World Cultures and Global issues Pathways Flexible Core bucket.
Vote: The motion to approve the proposal passed: 12-0-0.
Presenters: Anna Pinkas and Jody Culkin
 - III.A.3. **Curriculum Revision:** Community Health Education
Description: This revision updates the major to include Health Communication as one of the Areas of Study. This will better align the major with health communications B.S. programs, and broaden students' ability to focus in an area of interest to them. With the addition there will be five possible areas of study.
Vote: The motion to approve the proposal passed: 12-0-0.
Presenters: Lisa Grace
 - III.B. FACULTY DEVELOPMENT COMMITTEE: Jennifer Longley
 1. Joe Doctor to be held March 5th from 1:00 to 3:00 p.m. via interactive Zoom. Guest speaker is Django Paris.
 2. Faculty Development Grants: Dean Berg attended meeting. Funds are available for grants. Committee revised grant application and timeline. Due date is 03.12.2021.
 - III.C. INSTRUCTION COMMITTEE: Andres Colapinto
 1. Resolution (below)

2. Continuing work on Student Evaluation tool. Plan to complete soon.

III.D. ACADEMIC STANDING COMMITTEE: Cynthia Wiseman

1. Continue to read appeals. There have been fewer appeals than expected.
2. Continue to work on online appeal system. IT will give second demonstration of the system.

III.E. COMMITTEE ON STUDENT AFFAIRS: Christine Jacknick

1. Resolution (below)
2. Committee will investigate reports that Advocacy and Resources Center response is very slow.

III.F. ADMISSIONS COMMITTEE: Benjamin Powell

1. No report

III.G. ACADEMIC FREEDOM COMMITTEE: Gerard Clock

1. Starfish pilot program being tested; modified so that faculty can write their own comments to students, rather than sending system-generated messages.
2. Preparing a statement on the purview of this committee.

IV. CHAIR'S REPORT: Ken Levinson

1. BMCC needs to think about and discuss Spring Express.

V. NEW BUSINESS: President Munroe

1. Will present updates on strategic plan.
2. Hopes to have information on updated CARES act.
3. Budget deficit still a significant issue.

VI. OLD BUSINESS

VII. ADJOURNMENT

BMCC: Academic Senate Instruction Committee

RESOLUTION REGARDING THE N/C GRADE

WHEREAS BMCC's current NC policy converts earned letter grades of C- or below to an NC for students who have opted in, and

WHEREAS CUNY policy requires that only earned F grades can be converted to NC,

THEREFORE BE IT RESOLVED that BMCC's NC policy should read as follows. (The relevant change is to item #5 only).

- 1) All degree programs may opt-in, opt-out, or adapt the NC grade option for individual classes within their department, subject to the approval of the BMCC Academic Senate.
- 2) The option to take a course as NC will only be offered to freshmen.
- 3) A freshman is defined as a student who has earned 30 credits or less, including transfer credits. Non-credit bearing remedial classes will not be included in these 30 credits.
- 4) A freshman may apply to take a maximum of 8 credits, or 2 classes, as NC.

- 5) A student who requests and is granted the NC option, and earns an F grade, will receive an NC grade instead. A student who requests and is granted the NC option, and earns a grade of D- or above will receive their earned grade.
- 6) Students should be encouraged to consult with their instructor when requesting the option of an NC grade, ideally via a pop-up or certification on the NC application form.
- 7) Students who opt for an NC grade can participate in the student evaluation process.

BMCC: Academic Senate Student Affairs Committee

Whereas all CUNY students have the right to be referred to according to their designated name and/or personal pronouns according to New York City law as well as CUNY policy,

Be it resolved, that a landing page explaining how to change gender and preferred name at BMCC be created by Public Affairs,

and be it also resolved that we add the following language to college syllabus templates:

BMCC students have the right to be referred to according to their designated name and/or personal pronouns and have the right to use the restroom of their choice according to their identification. For information on how to change your gender and preferred name at CUNY, go here: xxx