



Borough of Manhattan Community College
The City University of New York
Executive Committee of the Academic Senate

Minutes
December 9th, 2020
Via Zoom

- I. CALL TO ORDER: 4:05 p.m.
- II. APPROVAL OF MEETING MINUTES: Minutes of 11.11.2020 unanimously approved.
- III. OLD BUSINESS:
- III.A. NC/CR policy options: new options given after last AS meeting
1. Allow the use of CR/NC grades for all Fall 2020 courses as in the Spring 2020 term.
 2. Allow the use of CR/NC grades for all Fall 2020 courses except those the college designates to be excluded.
 3. Do not allow the use of CR/NC grades in Fall 2020 but expand access to the college's existing flexible grading policies using the University's [P/NC grading framework](#).
- III.A.1. EC endorses both options # 2 and # 3 as presented to the body. The administration will decide which option works best for BMCC.
- IV. STANDING COMMITTEE REPORTS FROM REPRESENTATIVES:
- IV.A. CURRICULUM COMMITTEE PRESENTATIONS
- IV.A.1. **New Course:** ENG 317 Poetry Writing
Description: The new course builds on skills developed in a multi-genre workshop course to focus on poetry writing. Creating a community of poets, students learn to analyze, create and give feedback on poetry.
Vote: The motion to approve the proposal passed: 14-0-0
Presenters: Jason Schneiderman
- IV.A.2. **New Course:** ENG 318 Fiction Writing
Description: This course introduces students to fiction from the perspective of the writer. With an emphasis on reflection, analysis, and revision, students learn to analyze, create and give feedback on fiction writing.
Vote: The motion to approve the proposal passed: 14-0-0
Presenters: Jason Schneiderman
- IV.A.3. **Course Revision:** ENG 391 World Literature I: From Antiquity to the Early Modern Era
- | | |
|---|--|
| FROM: | TO: |
| Course Title: World Literature I: From Antiquity to the Early Modern Era | Course Title: World Literature from Antiquity to the Early Modern Era |

Vote: The motion to approve the proposal passed: 14-0-0

Presenters: Tracy Bealer

IV.A.4. **Course Revision:** ENG 392 World Literature II: From Early Modern Era to the Present

FROM:	TO:
Course Title: World Literature II: From Early Modern Era to the Present	Course Title: World Literature from the Early Modern Era to the Present

Vote: The motion to approve the proposal passed: 14-0-0

Presenters: Tracy Bealer

IV.A.5. **Curriculum Revision:** A.A.S. in Business Management

Description: This proposal adds a new concentration, Risk Management & Insurance, to the Business Management major.

Vote: The motion to approve the proposal passed: 13-1-0

Presenters: Orlando Justo

IV.A.6. FACULTY DEVELOPMENT COMMITTEE

1. Faculty development day attended by 65 people. Feedback was overwhelmingly positive.
2. Faculty Development Grant: committee has evaluation revised rubric. Committee does not yet know amount of money being set aside. Will put out call for proposals next semester.

IV.A.7. INSTRUCTION COMMITTEE

1. Reviewed resolutions (Peer observations and Student evaluations) and voting result. Committee will not pursue revising the resolutions but recommend that AS issues a statement. IC will work with SAC to produce a statement draft.
2. Plans to focus on new student evaluation tool next semester.

IV.A.8. ACADEMIC STANDING COMMITTEE

1. Committee has processed approximately 2000 appeals this semester.
2. Appeal system is now online but is time consuming and cumbersome. IT is creating a new system, which is in the demo phase.

IV.A.9. COMMITTEE ON STUDENT AFFAIRS

1. Met with R. Belle-Jerome – there is a need for additional Panther Partner faculty coaches.
2. Continued work on “*Teaching in Crisis*” memo.
3. *Swap-fees charged to bursar*: planning on drafting a resolution that students should not be charged change fees in the first week of classes.
4. SGA donated \$28,000.000 funds to student emergency fund and scholarship fund.

IV.A.10. ADMISSIONS COMMITTEE

1. Discussed impact of distance learning on enrollment. Trying to determine whether a final decision has been made on F-2-F vs distance learning for Fall 2021.

IV.A.11. ACADEMIC FREEDOM COMMITTEE

1. Connect2Success emails: Met with Dean Zummo. Many faculty actually like the way emails are sent out. Will continue this investigation next semester.
2. Drafting a statement on the purview of this committee.
3. Reiterated that faculty have a role in deciding whether BMCC continues with Blackboard when contract ends December 2021.

V. CHAIR'S REPORT

VI. NEW BUSINESS

- VI.A. Pres. Munroe: Most CCs in favor of option # 2. CUNY central gave additional options after last AS meeting. Choice deadline is 11/12/2020, and the administration will make a decision by then.

VII. ADJOURNMENT: