

Faculty Development Committee
Wednesday March 3rd, 2021 2:00-4:00pm

In attendance: Rifat A. Salam, Jennifer M. Longley, Joanna I. Giza, Maria Lourdes Serrano de la Pena, Ruth V. Guirguis, Erica Seidel, Shamira Soren Malekar, Henry Bulley

Absent: Emmanuel Paki, Serine Ndiaye

- i. Minutes were approved unanimously
- ii. The committee discussed the Faculty Development Grant workshop and details related to the reviewing process.
- iii. The committee decided to create the guidelines for the reviewers and started discussing due dates planning for completion of the review process in late April
- iv. The committee will be creating the google form and reaching out to the Department Chairs and Department Representatives to recruit the reviewers from different disciplines for Faculty Development Grant
- v. The committee discussed the Joe Doctor event for this coming Friday (March 5th), including invited speaker Dr. Django Paris and planned to deliver the introduction and closing remarks
- vi. The committee designated the members in charge of monitoring the chat
- vii. Meeting was adjourned