



Borough of Manhattan Community College  
The City University of New York  
Executive Committee of the Academic Senate

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Minutes

April 15<sup>th</sup>, 2021 via Zoom

- I. CALL TO ORDER: 4:08 pm
- II. APPROVAL OF MINUTES: Minutes of 3.10.2021 unanimously approved
- III. STANDING COMMITTEE REPORTS FROM REPRESENTATIVES:
  - III.A. CURRICULUM COMMITTEE: Lesley Rennis

**III.A.1. Curriculum Revision: Health Informatics Certificate**

**Description:** This proposal would add CSC 101 and CIS 165 instead of CIS 115 and CIS 155 to provide a better introductory course and cover more up-to-date material.

**Presenter:** Mete Kok

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0 pending required revisions

**III.A.2. Curriculum Revision: Human Services A.S.**

**Description:** This proposal would officially add the Distance Education Format to the program with the NYS Ed Department.

**Presenter:** Khushmand Rajendran

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.3. Course Revision: ACC 222 Accounting Principles II**

<b>FROM:</b>	<b>TO:</b>
<b>Basic Skills:</b> Writing Index 55+, Math index 40+, ESL 54 OR Grade of B or better in ACC 122	<b>Basic Skills:</b> Writing Index 55+, Math index 40+, ESL 54

**Reason(s) for change(s):** Completion of ACC 122 provides requisite foundation for subject matter covered in ACC 222.

**Presenter:** Sharon Brickman

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.4. Course Revision: ACC 231 Accounting Applications for Microcomputers**

<b>FROM:</b>	<b>TO:</b>
<b>Basic Skills:</b> Writing Index 58+, Math index 40+, ESL 94 OR Grade of B or better in ACC 122	<b>Basic Skills:</b> Writing Index 55+, Math Index 40+, ESL 94

**Reason(s) for change(s):** Completion of ACC 122 provides requisite foundation for subject matter covered in ACC 231.

**Presenter:** Sharon Brickman

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.5. Course Revision: ACC 241 Taxation: Federal**

<b>FROM:</b>	<b>TO:</b>
<b>Basic Skills:</b> Writing Index 58+, Math index 40+, ESL 94 OR Grade of B or better in ACC 122	<b>Basic Skills:</b> Writing Index 55+, Math Index 40+, ESL 94

**Reason(s) for change(s):** ACC 122 is no longer a pre-requisite.

**Presenter:** Sharon Brickman

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.6. Course Revision: ACC 330 Intermediate Accounting I**

<b>FROM:</b>	<b>TO:</b>
<b>Basic Skills:</b> Writing Index 58+, Math index 40+, ESL 94 OR Grade of B or better in ACC 122	<b>Basic Skills:</b> Writing Index 58+, Math index 40+, ESL 94

**Reason(s) for change(s):** Completion of ACC 222 provides requisite foundation for subject matter covered in ACC 330.

**Presenter:** Sharon Brickman

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.7. Course Revision: ACC 331 Accounting for Information Systems**

<b>FROM:</b>	<b>TO:</b>
<b>Basic Skills:</b> Writing Index 65+, Math index 40+, ESL 95 OR Grade of B or better in ACC 122	<b>Basic Skills:</b> Writing Index 55+, Math index 40+, ESL 95

**Reason(s) for change(s):** Completion of ACC 122 provides requisite foundation for subject matter covered in ACC 331.

**Presenter:** Sharon Brickman

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.8. Course Revision: ACC 350 Cost Accounting I**

<b>FROM:</b>	<b>TO:</b>
<b>Basic Skills:</b> Writing Index 58+, Math index 40+, ESL 94 OR	<b>Basic Skills:</b> Writing Index 55+, Math index 40+, ESL 94

Grade of B or better in ACC 122	
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**Reason(s) for change(s):** Completion of ACC 122 provides requisite foundation for subject matter covered in ACC 350.

**Presenter:** Sharon Brickman

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.9. Course Revision:** ACC 360 Government and Not-for-Profit Accounting

<b>FROM:</b>	<b>TO:</b>
<b>Basic Skills:</b> Writing Index 58+, Math index 40+, ESL 94	<b>Basic Skills:</b> Writing Index 55+, Math index 40+, ESL 94

**Reason(s) for change(s):** Completion of ACC 222 provides requisite foundation for subject matter covered in ACC 360.

**Presenter:** Sharon Brickman

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.10. Course Revision:** ACC 370 Forensic Accounting and Fraud Analysis

<b>FROM:</b>	<b>TO:</b>
<b>Basic Skills:</b> Writing Index 65+, Math index 60+, ESL 95	<b>Basic Skills:</b> Writing Index 55+, Math index 40+, ESL 95

**Reason(s) for change(s):** Completion of ACC 122 provides requisite foundation for subject matter covered in ACC 370.

**Presenter:** Sharon Brickman

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.11. Curriculum Revision:** Financial Management A.S.

**Description:** This proposal revises the recommended Pathways Math course, and the Program Requirements to improve transfer and ensure students are taking courses focused on progression in the major.

**Presenter:** Jeff Hong

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0 pending required revisions.

**III.A.12. Curriculum Revision:** Writing and Literature A.S.

**Description:** This proposal adds ENG 329 is one of the course options for the *Transnational or Multi-ethnic Literature* category.

**Presenters:** Keridiana Chez, Tracy Bealer, Angela Florschuetz, Julie Cassidy, Francisco Delgado

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0 pending required revisions.

**III.A.13. Course Revision:** ENG 121 English Composition & Introduction to Literature in Tandem

<b>FROM:</b>	<b>TO:</b>
<b>Course Hours: 6</b>	<b>Course Hours: 7</b>

<b>Basic Skills:</b> Writing Index 65+, ESL 95 English Proficiency AND [English HS GPA88+ OR English Regents 81+ OR SAT Verbal 560+ OR ACT English 30+ OR (CATW 72+ and (ACT 90+ or Accuplacer 107+))	<b>Basic Skills:</b> Writing Index 80+ OR Departmental Permission
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**Presenters:** Keridiana Chez, Tracy Bealer, Angela Florschuetz, Julie Cassidy, Francisco Delgado

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**111.A.14. New Course:** ENG 329 Native American/Indigenous Literatures

**Description:** This new course examines the wide range of published works by Native/Indigenous peoples from the mainland United States and the Pacific.

**Presenters:** Keridiana Chez, Tracy Bealer, Angela Florschuetz, Julie Cassidy, Francisco Delgado

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.15. Course Revision:** MUS 103 Music and Western Civilization

<b>FROM:</b>	<b>TO:</b>
<b>Course Title:</b> Music and Western Civilization <b>Course Description:</b> An introduction to the music of the <del>Western world and its cultures</del> through a variety of listening experiences. The course will emphasize the place of music in <del>Western</del> Society as well as influences by and on other cultures. Selected musical works, most dating from the 16th century through the present, are the subject of exploration. Credit will be granted for MUS102 or MUS103 but not both.	<b>Course Title:</b> Music and Western Society <b>Course Description:</b> MUS103 is an introduction to the music of European tradition and its relation to and influence on contemporary culture through a variety of listening experiences. The course will emphasize the place of music in society as well as influences by and on other cultures. Selected musical works, most dating from the 16th century through the present, are the subject of exploration. Credit will be granted for MUS102 or MUS103 but not both.

**Presenters:** Howard Meltzer

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.16. Course Revision:** MUS 104 The World of Jazz

<b>FROM:</b>	<b>TO:</b>
<b>Course Description:</b> This introductory survey explores the	<b>Course Description:</b> This introductory survey explores the

<p>musical and social histories of jazz from its American origins to its global present. Its focus encompasses jazz's development in the United States, its impact around the world, and the contributions of musicians who have shaped its creative and cultural significance. Requiring no prior knowledge of music, students will develop the analytical listening skills required to identify both the music's defining stylistic features and its leading figures. In addition to the music itself this course will examine the meanings jazz has acquired in its diverse geographical, social and historical contexts.</p>	<p>musical and social histories of jazz from its American origins to its global present. Its focus encompasses jazz's development in the United States, its impact around the world, and the contributions of musicians who have shaped its creative and cultural significance. Requiring no prior knowledge of music, students will develop the analytical listening skills required to identify both the music's defining stylistic features and its leading figures. In addition to the music itself this course will examine the meanings jazz has acquired in its diverse geographical, social and historical contexts. Credit will be granted for MUS109 or MUS104 but not both.</p>
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**Presenters:** Howard Meltzer

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.17. Course Revision: MUS 116 Music & Movement in Learning**

<b>FROM:</b>	<b>TO:</b>
<p><b>Course Credit: 2</b>  <b>Course Description:</b> <del>This course will prepare future elementary school teachers to bring music to the classroom. Elementary level vocal music will be studied with an emphasis on singing, conducting, and choreographing. The first several weeks will be devoted to gaining an understanding of rhythmic notation through written work and score study. An understanding of time signatures and meter will be emphasized through classroom and homework. Subsequent lessons will focus on pitch and reading melodies. An understanding of basic musical forms such as binary and ternary will be gained with consideration given</del></p>	<p><b>Course Credit: 3</b>  <b>Course Description:</b> This course is a hands-on approach to incorporating music and movement into the classroom. The course provides an overview of current and traditional music methodologies, philosophies, and techniques for early childhood and K-12 education. The class will study vocal, instrumental, and movement based methods such as Dalcroze, Kodaly, Orff, Suzuki, and Technology-Based Music Instruction in the classroom. The course will emphasize a basic understanding of musical principles, as well as how to write and implement music and movement lesson plans that meet</p>

<p><del>to body movement. Each student will prepare a sample lesson plan for teaching movement in a simple choral piece and teach it to the class. Discussion of standard public school requirements for lesson planning will be included.</del></p>	<p>national and New York state educational guidelines.</p>
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**Presenters:** Howard Meltzer

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.18. Curriculum Revision:** Music (Music Studies, Music Education, Music Performance, and Jazz and Popular Music Specializations) A.S.

**Description:** The proposed curriculum change, from a list of Program Electives to allowing any MUS course in each specialization, provides an easier path to graduation for Music students, while also reducing the chance of any *fall-through* MUS classes.

**Presenters:** Howard Meltzer

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.19. New Course:** MUS 122 The World of Hip-Hop

**Description:** This course traces the creation and evolution of Hip-Hop Culture from the 1970s to the present. The transition of rap music from counter-culture, to sub-culture, to mainstream culture will be explored.

**Presenters:** Howard Meltzer

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.20. New Pathways Course:** MUS 122 The World of Hip-Hop

**Description:** The proposal adds the course to the Creative Expression bucket of the Pathways Flexible Core.

**Presenters:** Howard Meltzer

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0 pending required revisions

**III.A.21. New Course:** MUS 129 Women In Music

**Description:** This course is an exploration of the different roles women have played in the creation and dissemination of music both in the present and the past through a variety of listening experiences.

**Presenters:** Howard Meltzer

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.22. New Pathways Course:** MUS 129 Women In Music

**Description:** The proposal adds the course to the Creative Expression bucket of the Pathways Flexible Core.

**Presenters:** Howard Meltzer

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0 pending required revisions

**III.A.23. New Course:** MUS 109 Bebop to Hip-Hop

**Description:** The course explores the music of Bebop and Hip-Hop, their social relevance, global influence and popularity, along with societal interpretation and criticism.

**Presenters:** Howard Meltzer

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.24. New Pathways Course:** MUS 109 Bebop to Hip-Hop

**Description:** The proposal adds the course to the Creative Expression bucket of the Pathways Flexible Core.

**Presenters:** Howard Meltzer

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0 pending required revisions

**III.A.25. Curriculum Revision:** Linguistics and Literacy

**Description:** This revision adds *General* and *TESOL/Applied Linguistics* concentrations to the major.

**Presenters:** Christine Jacknick

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.26. Curriculum Revision:** Community Health Education

**Description:** This proposal would officially add the Distance Education Format to the program with the NYS Ed Department.

**Presenters:** Yuliya Shneyderman, Michael McGee

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.27. Curriculum Revision:** Public Health – Distance Education Format

**Description:** This proposal would officially add the Distance Education Format to the program with the NYS Ed Department.

**Presenters:** Yuliya Shneyderman, Michael McGee

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.28. Curriculum Revision:** Public Health

**Description:** This proposal updates the program requirements to add new course HED 276 as an option for the major requirements, and two elective options: HED 211 and HED 255.

**Presenters:** Yuliya Shneyderman, Michael McGee

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.29. New Course:** HED 276 Environmental and Occupational Health

**Description:** This course introduces students to physical, chemical and biological hazards found in the environment and public health risks associated with workplace and community exposure to them.

**Presenters:** Yuliya Shneyderman, Michael McGee

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.30. Course Revision:** ANI 402 3D Animation Projects

<b>FROM:</b>	<b>TO:</b>
<b>Course Pre-requisites:</b> ANI 401, MMP-250	<b>Course Pre-requisites:</b> ANI 401

**Description:** the change removes MMP 250 as a pre-requisite.

**Presenters:** Carlo Diego

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0 pending required revisions

**III.A.31. Course Revision:** MAT 104 Mathematics for Health Sciences

<b>FROM:</b>	<b>TO:</b>
<b>Course Description:</b> This course covers computations and measurements essential in the health science professional fields with an emphasis on nursing. Topics include units and systems of measurement, reconstitution of powdered medications, oral and parenteral dosage calculations, adult and pediatric dosage calculations based on body weight, intravenous calculations, and pediatric medication calculations.	<b>Course Description:</b> This course covers computations and measurements essential in the health science professional fields with an emphasis on nursing. Topics include units and systems of measurement, reconstitution of powdered medications, oral and parenteral dosage calculations, adult and pediatric dosage calculations based on body weight, intravenous calculations, and pediatric medication calculations. <b>Students who passed MAT 104.5 cannot take MAT 104 course.</b>

**Presenters:** Liana Erstenyuk, Ke Xin

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.32. New Course:** MAT 104.5 Mathematics for Health Sciences with Elementary Algebra (same as MAT 104)

**Description:** This course is the same as MAT 104 Mathematics for Health Sciences with added supplemental co-requisite topics from elementary algebra and quantitative literacy.

**Presenters:** Liana Erstenyuk, Ke Xin

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

**III.A.33. New Pathways Course:** MAT 104.5 Mathematics for Health Sciences with Elementary Algebra (same as MAT 104)

**Description:** The proposal adds the course to Mathematical and Quantitative Reasoning of the Pathways Required Core.



**Presenters:** Liana Erstenyuk, Ke Xin

**Vote - PASSED:** Motion to approve the proposal passed 15-0-0

III.B. FACULTY DEVELOPMENT COMMITTEE: Jennifer Longley

1.B.1. FDC has received 29 proposals and has 54 reviewers. Reviews due 4.26.2021

III.C. INSTRUCTION COMMITTEE: Andres Colapinto

1.C.1. Resolution (below)

2.C.2. Editing the Student Experience Survey following feedback from students and faculty.

III.D. ACADEMIC STANDING COMMITTEE: Cynthia Wiseman

1.D.1. Dean Shults attended meeting and gave information on student retention etc.

2.D.2. Continued work on online appeal tool. Planning to pilot the system before the end of the semester.

III.E. COMMITTEE ON STUDENT AFFAIRS: Christine Jacknick

1.E.1. Resolutions (below)

III.F. ADMISSIONS COMMITTEE: Benjamin Powell

1.F.1. Working on Year End report.

III.G. ACADEMIC FREEDOM COMMITTEE: Gerard Clock

1.G.1. Discussed response from Registrar on WU/F grade request sent to faculty last semester.

2.G.2. Working on Year End report.

#### IV. CHAIR'S REPORT

IV.A. 9/11 registration deadline is approaching. 20-year anniversary this year – suggests a possible college response.

#### V. NEW BUSINESS: Pres. Munroe

V.A. Thanked L. Rennis for town hall regarding COVID19 vaccination.

V.B. State budget has been approved. Faculty will receive 2% increased agreed to prior. 5% withhold has been eliminated. TAP money increased. ASAP, childcare etc have been fully restored.

V.C. City budget yet to be approved.

V.D. Presentation by Ms. Faye at AS 3.24.2021 should be validated and acknowledged by identifying deliverables. Request that each committee looking into this and add to work already being carried out by REI.

#### VI. OLD BUSINESS

#### VII. ADJOURNMENT: 5:44 pm

### **BMCC: Academic Senate Instruction Committee**

WHEREAS the current instrument used for end-of-semester student “evaluations” of teaching is not ideally suited to help instructors improve their teaching; and

WHEREAS national research demonstrates that student evaluations are prone to bias on the basis of the instructor’s race, ethnicity and gender, among other characteristics; and

WHEREAS the Instruction Committee has developed a new survey instrument—a “Student Experience Survey,” which is intended to address these concerns (see attached); and

WHEREAS the Instruction Committee has solicited feedback from students and professors, and will incorporate them into a revised survey by the end of Spring 2021,

BE IT RESOLVED that BMCC should pilot this new survey instrument at the end of Fall 2021, using it only for tenured faculty who agree to participate. The Instruction Committee will work with the Office of Institutional Effectiveness and Analytics to deploy this survey using the available survey technology. The pilot will be evaluated in Spring 2022, with the aim of adopting a new survey college-wide at the end of Spring 2022.

### **Resolutions for Academic Senate 4/28/21: Student Affairs Committee**

1. Whereas all CUNY students, faculty, and staff are entitled to select and be referred to according to their preferred name, title (e.g., Ms./Mrs./Mx./Mr.), and/or personal pronouns according to New York City law as well as CUNY policy,

Be it resolved that an ad hoc committee be formed to develop an LGBTQ+ resource page for students, and that this committee work with Public Affairs to create this website by November 1st, 2021.

2. Whereas the extreme circumstances of the COVID-19 pandemic and primarily remote learning continue through the Spring 2021 semester,

And WHEREAS the difficulties students experience during COVID-19 Pandemic is not solely contingent on the infection rates in NYC, but rather include, though not limited to, economic hardship, increased family and home responsibilities, mental health crises, struggles with online learning, technological limitations and access, and elevated levels of uncertainty,

Be it resolved that the College extend the flexible grading policy from Fall 2020 into Spring 2021 as well.

3. Whereas the extreme circumstances of the COVID-19 pandemic and primarily remote learning were continuous through the Summer 2020 sessions,

And WHEREAS the difficulties students experience during COVID-19 Pandemic is not solely contingent on the infection rates in NYC, but rather include, though not limited to, economic hardship, increased family and home responsibilities, mental health crises, struggles with online learning, technological limitations and access, and elevated levels of uncertainty,

Be it resolved that the College retroactively extend the flexible grading policy from Fall 2020 into Summer 2021 as well.