

Instruction Committee Meeting
August 25, 2021

Present: Carlos Chaparro, Andres Colapinto, Miguel Fiolhais, Monica Foust, Brian Kelly, Michael McGee, Owen Roberts, Lisa Rose, Shauna-kay Thomas, Scott Tulloch

Previous Chairperson Andres Colapinto brought the meeting to order. The first order of business was electing a Chairperson, Liaison and Secretary. Monica Foust was elected as Chairperson and Liaison. Owen Roberts was elected as Secretary.

The committee discussed setting an agenda for the upcoming semester.

We discussed strengthening our relationship with the E-Learning council, of which IC members Rose and McGee are members, to ensure that instruction related issues brought up in distance learning and hybrid settings get adequate input from the IC. For example, the need to create specific guidelines for requirements and student evaluations in new settings such as "high flex".

We discussed continuing work on the implementation of new student evaluations that the committee has worked on for the past three years and the need to focus attention this year in order to make progress.

We discussed the potential for new charges to be assigned by AS during the year, which may include approving additions to syllabus requirements, fielding issues like a lack of supplies in classrooms, and a resolution on class size.

We discussed the need for evaluation of student preparedness for college classes.

After discussion, Chairperson Foust proposed an agenda for the semester that included focusing on continuing work on new student evaluations, working on the relationship with E-Learning, and voicing other concerns including issues with increases to class sizes in AS meetings. All present agreed with this plan.

We discussed the history of the work on student evaluations, the current needs to continue the project and agreed to move forward by contacting Christopher Shults in the The Office of Institutional Effectiveness and Analytics to discuss implementing a pilot program for new evaluations and sharing documentation and data with new Committee members.

The meeting was adjourned at 4:15pm.

Respectfully submitted,
Owen Roberts