

Faculty Development Committee
Meeting Minutes
12/14/2021 - **FINAL VERSION**

FACULTY IN ATTENDANCE: Matthew Chan (Computer Information Systems), Germán Garrido (Modern Languages), Joanna Giza (Science), Ruth Guirguis (Teacher Ed), Jen Longley (Teacher Ed), Yevgeniy Milman (Math), Melanie Oram (Media Arts & Technology), Sahana Sen (Business Management), Lourdes Serrano (Science)

MISSING FACULTY: Erica Seidel (Student Life/Counseling)

1. Meeting called to order at 2:08pm
2. Motion to Approve Minutes from November 3 Faculty Development Meeting
 - a. Germán made the motion to approve the draft version of the November 3rd minutes; Sahana seconded the motion; the committee unanimously approved the November 3rd minutes
3. **Updates & Debrief** - The Committee reviewed what happened during the November 17 meeting with Provost Wong
4. **Subcommittee Worktime Reports**

Each subcommittee met to discuss their initiatives. Below see the reports from each subcommittee:

- a. **Faculty Development Day/ Joe Doctor Colloquium**
(Ruth Guirguis, Yevgeniy Milman, and Sahana Sen)
 - i. The Subcommittee discussed holding another Joe Dr. colloquium in the first week in March
 - ii. The Subcommittee plans to consult other CUNY faculty members as they research what the topic will be for the March proposed event
 - iii. The Subcommittee plans to consult with Jen regarding the budget that Provost Wong has allotted for this event

b. Faculty Development Grant

(Matthew Chan, Germán Garrido, Joanna Giza, Jen Longley, Melanie Oram, Erica Seidel, Lourdes Serrano)

- i. The subcommittee revised the guidelines for the 2022 Faculty Development Grant in accordance with the changes provided by Academic Affairs. The guidelines will be reviewed by the subcommittee members by the end of the week before the final submission to Provost Wong on Monday, December 20th for approval.

5. Adjournment

- a. Matt made a motion to adjourn the meeting at 4:15pm
- b. Melanie seconded the motion
- c. The motion passed unanimously

**Submitted by:
Melanie RW Oram**