

# BMCC @ Brooklyn College Faculty Resource Sheet



## Welcome to BMCC @ Brooklyn College!

### BMCC @ BC Coordinator

Jennifer Cachola  
[jcachola@bmcc.cuny.edu](mailto:jcachola@bmcc.cuny.edu)  
(646) 877- 1999 (work cell)  
Saturday 9 am – 2pm  
ONLY



### Background & Overview

Since fall 2008, BMCC has partnered with Brooklyn College (BC) to offer students the opportunity to experience the Brooklyn College campus while enrolled in BMCC classes on Saturday during the fall and spring semester. This resource sheet is intended to assist you in navigating the Brooklyn College campus while sharing essential information about the resources available to you as a BMCC @ Brooklyn College faculty member. Information related to your department or class requirements will be provided by your academic department.

### Location

All BMCC @ Brooklyn College classes are held at 2900 Bedford Avenue, Brooklyn, NY 11210 in the Boylan Hall Building.  
<http://www.brooklyn.cuny.edu/web/about/campus/visit.php>

### Public Transportation - <http://web.mta.info/weekender.html>

To get to *Brooklyn College*:

- Take the 2 train to the Flatbush Avenue / Brooklyn College station. Walk one block west on Hillel Place to the Hillel Gate entrance of Brooklyn College.
- Take the 5 train to the Flatbush Avenue / Brooklyn College station. Walk one block west on Hillel Place to the Hillel Gate entrance of Brooklyn College.
- Take the Q train to the Ave. H station, at Ave. H and East 16th St. Walk four blocks east on Ave. H to the Campus Road entrance of Brooklyn College.

## **ID Cards & Access**

You must have your BMCC ID card and completed all necessary Cleared4 information to gain access to the building, library and other facilities on the Brooklyn College campus.

**Click on the following link to view information regarding the CUNY Cleared4 Access PASS:**

<https://www.brooklyn.cuny.edu/web/about/initiatives/initiatives/return/resources/cleared4-account-instructions.php>.

## **The First Day of Class**

Please stop by room 3153 in Boylan Hall to share your contact information with the coordinator.

## **Coordinator's Office**

The coordinator's office is in Room 3153, a classroom. As such, we are unable to store any supplies you may need for your class. Please come prepared with any supplies you will need for your class.

## **Lateness and/or Absent Policy**

If you will be late, absent, plan to take your class off-site or plan to cancel your in-person class for any reason, you must inform the coordinator on or before the designated start time of your class. The coordinator will inform the students and take attendance.

## **Scheduling a Proctor for Your Class**

If you need to arrange to have a proctor for your class, you must contact your department chair since all arrangements must be made via your academic department.

## **Parking**

BMCC faculty members can have access to **FREE** parking at the BC campus on a Saturday **ONLY** during the fall and spring semester. If you are interested, please email your vehicle description and license plate information to [jcachola@bmcc.cuny.edu](mailto:jcachola@bmcc.cuny.edu). On the first Saturday of each month, you will need to present your BMCC ID card and CUNY Cleared4Access PASS to the officer at the West Gate Parking Entrance (Avenue H and Ocean Avenue) and pick-up your pass for that month.

## **Printing/Scanning Services**

BMCC faculty do not have access to printing, scanning or duplicating at Brooklyn College. If you are teaching at BMCC campus, please print all required materials prior to your Saturday class.

## **Textbooks**

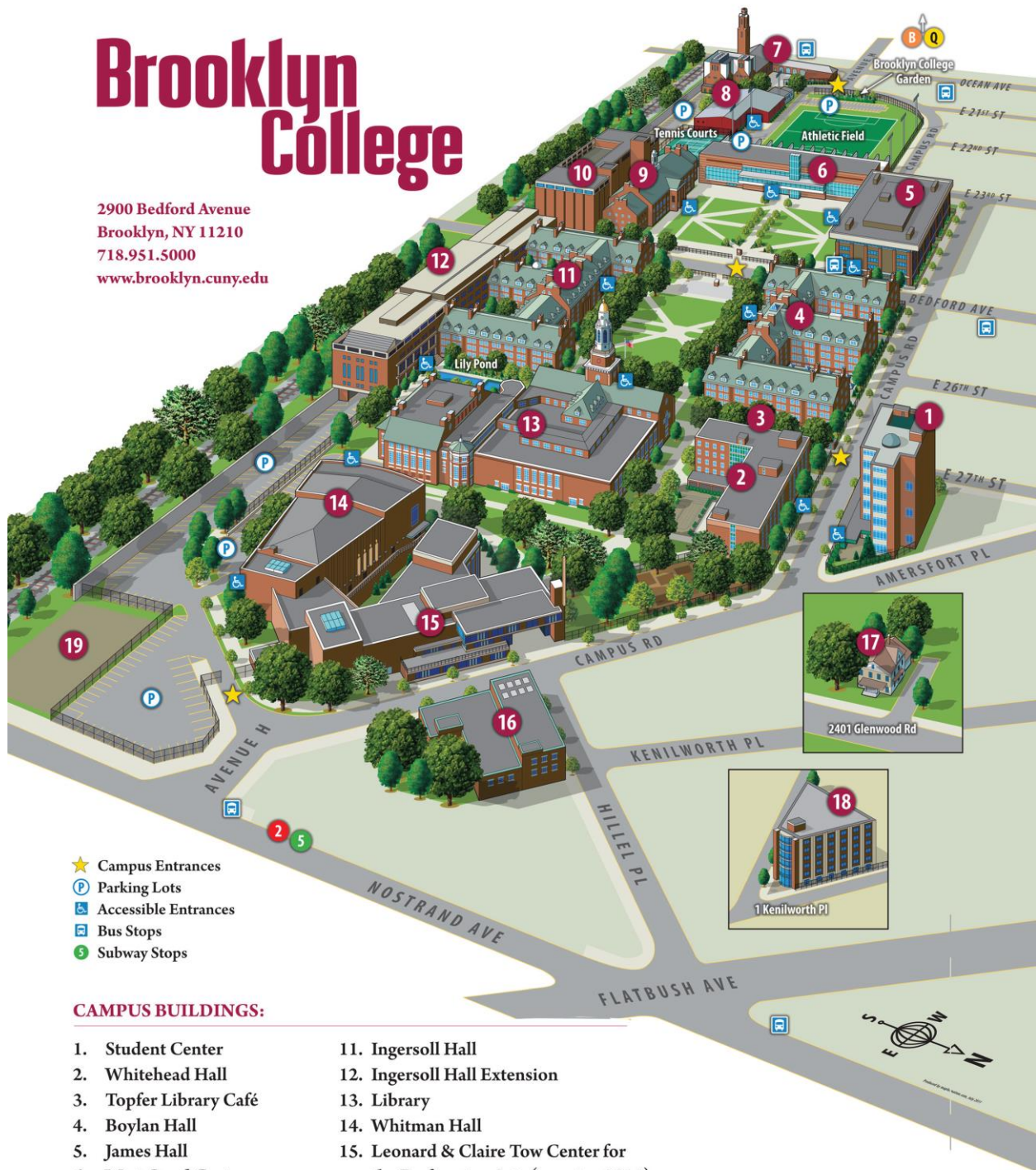
You can order textbooks through the BMCC Barnes & Noble bookstore at 199 Chambers Street. Also, if you purchase items, other than textbooks at the Brooklyn College bookstore, you will receive a 10% discount if you show your BMCC ID card.

## **WiFi Access**

WiFi service is available to BMCC faculty and students on the Brooklyn College campus. Please contact the coordinator for more details.

# Brooklyn College

2900 Bedford Avenue  
 Brooklyn, NY 11210  
 718.951.5000  
[www.brooklyn.cuny.edu](http://www.brooklyn.cuny.edu)



- ★ Campus Entrances
- P Parking Lots
- ♿ Accessible Entrances
- 🚏 Bus Stops
- 🚇 Subway Stops

## CAMPUS BUILDINGS:

- |                               |   |
|-------------------------------|---|
| 1. Student Center             | 11. Ingersoll Hall  |
| 2. Whitehead Hall             | 12. Ingersoll Hall Extension  |
| 3. Topfer Library Café        | 13. Library   |
| 4. Boylan Hall                | 14. Whitman Hall  |
| 5. James Hall                 | 15. Leonard & Claire Tow Center for the Performing Arts (opening 2014)              |
| 6. West Quad Center           | 16. Tanger Hillel House   |
| 7. Heating and Chiller Plants | 17. Newman Center   |
| 8. West End Building          | 18. Residence Hall ( <a href="http://www.1kenilworth.com">www.1kenilworth.com</a> ) |
| 9. Roosevelt Hall             | 19. Future Site of Koppelman Hall   |
| 10. Roosevelt Hall Extension  |   |

