



# College Council

**WELCOME / CALL TO ORDER**

**February 28, 2024**



## College Council

**APPROVAL OF MINUTES**

**January 31, 2024**



## College Council

# STANDING COMMITTEE UPDATES



## College Council

CAMPUS LIFE & STUDENT  
ISSUES COMMITTEE



**College Council**

**TECHNOLOGY COMMITTEE**



**College Council**

**FACILITIES & SECURITY  
COMMITTEE**



# College Council

# BUDGET COMMITTEE



# President's Report College Council

February 28, 2024

**Anthony E. Munroe, BMCC President**



# ENROLLMENT

## Enrollment Update

### Spring 2024 Enrollment Numbers as of 02/16/2024

**All Sessions Combined:** Headcount: 17,470 (+4.5%) FTE: 12,627 (+6.3%)

**Regular Session:** Headcount: 15,853 FTE: 11,829

**7W1 Mini Session:** Headcount: 545 FTE: 128

**8W2 Mini Session:** Headcount: 1,276 FTE: 378

Spring	Actual	Target
Total Headcount	17,523 (+5.2% from prior year)	19,600
Freshmen	1,428 (+14.0% from prior year)	2,000
Transfers	1,301 (+21.1% from prior year)	1,500
Readmits	1,255 (+14.9% from prior year)	1,500
Non-Degree	1,989 (9.1% from prior year)	2,200
Continuing	11,618 (+1.4% from prior year)	12,400
FTE	12,682 (+6.5% from prior year)	13,685

# ENROLLMENT – UPCOMING EVENTS

## +54 External Strategic Recruitment events in March

- Hosting Latino College Expo on 03/16/2024
- Open House on 03/21/2024
- Accepted Student Day
  - Business and Accounting - March 23
  - Allied Health, Nursing and Health Education - April 6
  - Teacher Education, Human Services, Ethnic & Race Studies, & Academic Literacy - April 13
  - Social Science, Criminal Justice, Modern Languages - April 13
  - Mathematics, Science, and Computer Information Systems - May 4
  - Media Arts & Technology, Music & Art, Speech Communications, & English - May 11

## FY 2024 DEFICIT REDUCTION PLAN - STATUS

- The College submitted a Deficit Reduction Plan based on growth
  - Increased spring enrollment
  - Increased collection efforts
  - Decrease in OTPS contract spending
- The Plan was not accepted – Spring recruitment and retention lower than projected
- Current projected deficit is \$15.7M
- CUNY target deficit is \$12.7M, \$3M gap to meet CUNY deficit target

# DEFICIT REDUCTION PLAN FY 24 - STATUS

	FY 24	FY24	
	Deficit Reduction Plan Submitted	Projection	
<b>Projected Annual FTE Enrollment</b>	14,089	13,325	
<b>Resources</b>			
Current Tax Levy Allocation	164,437	164,437	
Revenue Surplus/(Shortfall)	7,528	4,455	
Other Non Tax Levy Funds	1,439	1,439	
<b>Total Resources</b>	<b>173,404</b>	<b>170,331</b>	
<b>Tax-Levy Expenditures</b>			
PS Regular for current staff - total payroll costs	114,973	114,973	
PS Regular for staff changes in current FY (Vacancies)	1,740	1,983	
<b>Total PS Regular</b>	<b>116,713</b>	<b>116,956</b>	
Adjuncts	24,851	24,851	
Temporary Service	9,170	9,170	
OTPS	35,066	35,067	
<b>Total Tax-Levy Expenditures</b>	<b>185,800</b>	<b>186,044</b>	<b>GAP</b>
<b>Projected Year-End Balance (CUNY Target \$12,675)</b>	<b>(12,396)</b>	<b>(15,713)</b>	<b>(3,038)</b>

## SPRING 24 SHORT TERM PLAN

The following steps are being worked on:

• Enrollment in mini semesters – 360 additional FTE -	\$866,000
• Reduction of contractual obligations from tax levy -	\$700,000
• Reduction of OTPS not used -	\$672,000
• Anticipated surplus in PT lines -	\$200,000
• Anticipated non hiring through 6-30-24 - (current vacancies \$1.9M)	\$600,000
	<hr/>
	\$3,038,000

*Note: This anticipated non-hiring is less than restrictions set by CUNY*

## ACADEMIC AFFAIRS

- NISS
- CIEE
- Credit for Prior Learning
- Retention

## ACADEMIC AFFAIRS

- The **2024 CUNY Teaching and Learning Conference**
  - The Conference will be held on March 22, 2024, as a celebration of teaching excellence and a commitment to creating a thriving academic community.
- The Transitions and Transactions Conference
  - The Conference will be held on April 5 -6 and is dedicated to helping community college teachers of literature share and expand ideas of teaching.
  - BMCC's English department invites faculty to submit paper and panel proposals. The new deadline for submissions is March 1

## STUDENT AFFAIRS

- Women's Herstory Month is March
  - Theme: Intentional Woman: Past, Present & Future
  - Opening Ceremony: March 6 in RHT
- Celebrating our Achievers
  - Honored students with a perfect 4.0 average
  - This is a retention initiative for high-achieving students: ongoing engagement to prevent early transfer
  - Networking opportunity was held this week, where certificates were presented



## STUDENT AFFAIRS

- Addressing Student Behavioral Concerns
  - Encouraging ongoing communication via BART (Behavioral Assessment Response Team)
  - Reporting incidents to the Conduct Officer
  - Involving Campus Safety when necessary
- Students on Academic Probation/Notice

# ANNOUNCEMENTS

Schnepp  
MEDIA  
**IMPACT  
AWARDS**  
CARIBBEAN LIFE

**DR. ANTHONY  
E. MUNROE**  
President, Borough of  
Manhattan Community College



PLEASE JOIN ME  
**MARCH 20**  
2024-6PM

[WWW.CARIBBEANIMPACTAWARDS.COM](http://WWW.CARIBBEANIMPACTAWARDS.COM)

Terrace on the Park  
52-11 111th Street  
Queens, NY

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## **ANNOUNCEMENTS**

### **SAVE THE DATE**

#### **BMCC 2024 State of the College**

Tuesday, March 26, 2024, Theater 2

1:00 p.m. – 2:30 p.m.

### **SAVE THE DATE**

#### **Memorial/remembrance service for**

**Dr. Joshua L. Smith, former president of BMCC**

Thursday, May 2, 2024

*Additional details to follow as to time and BMCC campus location*

## ANNOUNCEMENTS

### Tribeca Performing Arts Center schedule for Spring 2004

- Feb 21, Wednesday, 2-4 p.m. (Music)
- March 20, Wednesday, 2-4 p.m. (Theatre)
- April 17, Wednesday, 2-4 p.m. (Music)
- May 15, Wednesday, 2-4 p.m. (Theatre)

# ANNOUNCEMENTS

## ETHICS TRAININGS

Ethics Commission Reform Act of 2022 changed Executive Law Section 94(a) to mandate that all state officers and employees must complete live comprehensive ethics training every two years and an online refresher course in the intervening year.

- For purposes of ethics law, BMCC employees are **state employees**.
- *Refresher course are not yet available.*
- Previously, training was only required for employees who were required to file Financial Disclosure Statements as academic filers and/or policy makers.
- The same training is being offered periodically each month. Please check your email for new training dates.

## ANNOUNCEMENTS

### Complete Mandatory Gender-Based Violence, Workplace Violence, and Employee Sexual Misconduct Prevention and Response Courses

#### To ensure your completion is logged by the BMCC and the University:

- Full time employees will have until May 31, 2024, to complete the training
- Part-time employees, including adjuncts, should complete the training during this current semester
- All employees are required to complete this annual compliance training



**THANK YOU**

for your continued hard work and dedication.

*Questions?*