[Place on Department Letterhead]

[Date]

Judith Eisenberg

Dean for Sponsored Research & Grants

Office of Sponsored Programs

Borough of Manhattan Community College

199 Chambers Street, FH-1230a

New York, NY 10007

Re: Principal Investigators’ Attestation and Authorization to Submit a Grant

Dean Eisenberg,

This communication affirms that the proposal narrative, budget and attachments identified below accurately represents the program, division, and college to the best of my knowledge.

|  |  |
| --- | --- |
| Sponsor: |  |
| Grant Title: |  |
| Project Title, if Different: |  |
| Due Date: |  |

Further (select one):

\_\_ I authorize your department to submit this grant proposal on our behalf.

\_\_ I request permission to submit this grant proposal directly (needs Deans signature as well).

|  |  |
| --- | --- |
| Signed: |  |
| Name: |  |
| Title: |  |
| Department: |  |
| Phone: |  |
| Email: |  |