

## **Disclosure Requirement Guidelines: NCBI account Biosketch, Current and Pending (Other) Support and Current and Other Affiliations, Synergistic Activities**

Refer to the 2024 PAPPG to adhere to all NSF Proposal Preparation Guidelines

<https://new.nsf.gov/policies/pappg/>

### **Biosketch**

A biographical sketch must be provided separately for each individual senior/key person through the use of **SciENCv** ([Science Experts Network Curriculum Vitae](#)). SciENCv will produce an NSF-compliant PDF version of the biographical sketch. Senior/key personnel must prepare, save, certify, and submit these documents as part of their proposal via Research.gov or Grants.gov.

**Note:** An NSF Fillable PDF will no longer be accepted.

**\*\*The Synergistic Activities section has been removed from the biographical sketch. This information must now be submitted by individuals designated as senior/key persons as part of the senior/key personnel documents in Research.gov. See further explanation below.**

**How to create a Biographical Sketch Document in SciENCv? There is no page limitation.**

1. Log into your SciENCv/NCBI account by using your NSF ID and password using this link.  
<https://www.ncbi.nlm.nih.gov/sciencv/>
2. Those selecting the "NSF Log in" option, will be directed to sign in via Research.gov. Users will be automatically redirected back to the My NCBI homepage after their NSF login is successful.
3. You have the option to create a new NCBI account based on the sign-in route OR link to an existing NCBI account you already have.
4. Once you are logged into your SciENCv/NCBI account main page, you have access to create or upload your Biographical Sketch and these other documents:

### **Current and Pending (Other) Support (CPOS)**

Current and pending (other) support information is used to assess the capacity or any conflicts of commitment that may impact the ability of the individual to carry out the research effort as proposed. CPOS information must be provided separately for each individual designated as a senior/key person through use of SciENCv ([Science Experts Network Curriculum Vitae](#)). SciENCv will produce an NSF-compliant PDF version of current and pending (other) support.

**How to create a Current and Pending (Other) Support? No page limitation**

1. Go to the SciENCv portlet in [My NCBI](#) and click "Manage SciENCv" to access your SciENCv documents page. In the Science documents page click "Create New Document."
2. Give the Document a name and select NSF Current and Pending (Other) Support.
3. Click 'Start with a Blank Document' or "Existing Document" and choose from your saved documents.
4. Click 'create' and follow the instructions provided on the NCBI page.

### **Current and Other Affiliations (COA)**

NSF requires the use of the [Collaborators and Other Affiliations Excel Template](#) for identifying this information. This document contains a table of an individual's collaborators, such as their advisors, co-authors and students. Refer to **PAPPG II.D.2.h(iii)** for the full Collaborators and Other Affiliations information requirements.

## **Synergistic Activities Limit to one (1) page with up to five (5) distinct examples.**

**Note:** The Synergistic Activities section has been removed from the biographical sketch and re-created as its own section. This information must now be submitted by individuals designated as senior/key persons as part of the senior/key personnel documents in Research.gov.

Each individual identified as a senior/key person must provide a document of up to one-page that includes a list of **up to five distinct examples** that demonstrates the broader impact of the individual's professional and scholarly activities that focus on the integration and transfer of knowledge as well as its creation. Senior/key personnel must prepare, save, and submit these documents as part of their proposal via Research.gov or Grants.gov. Examples may include, among others: innovations in teaching and training; contributions to the science of learning; development and/or refinement of research tools; computation methodologies and algorithms for problem-solving; development of databases to support research and education; broadening the participation of groups underrepresented in STEM; participation in international research collaborations; participation in national and/or international standards development efforts; and service to the scientific and engineering community outside of the individual's immediate organization.

## **Tutorials & Tools**

Visit NCBU Help manual to access instructions that can assist with setting up your Pending Support document.

[https://www.ncbi.nlm.nih.gov/books/NBK154494/#sciencv.Using\\_the\\_NSF\\_Current\\_\\_Pending\\_S](https://www.ncbi.nlm.nih.gov/books/NBK154494/#sciencv.Using_the_NSF_Current__Pending_S)

### **Videos**

My NCBI

<https://www.youtube.com/watch?v=fTIGVPXLXeE>

SciENcv for New NSF Users: Biographical Sketch

[https://www.youtube.com/watch?v=j0hX\\_krR9HM](https://www.youtube.com/watch?v=j0hX_krR9HM)

SciENcv for New NSF Users: Current and Pending (Other) Support

<https://www.youtube.com/watch?v=aGegfyAATpk>

Visit the main SciENcv/NCBI page <https://www.ncbi.nlm.nih.gov/sciencv/> and select help resources under [About SciENcv] and [Developer Tools].

Select [Help Documentation] to view [SciENcv Help Manual] and Videos featuring:

- SciENcv Tutorial
- Biographical Sketches for NSF
- CURRENT & Pending Support for NSF
- Integrating with ORCID.