Completing the Statement of Educational Purpose in ProEd

Access your Student Center on CUNYfirst then select "Tasks and Holds" tile to view your To Do List.

Select the Verify My FAFSA item in your To Do List for your college of enrollment, then click the link to access the CUNY Financial Aid ProVerifier + Portal using your CUNYfirst credentials.

Task Details

Verify My FAFSA

|	
Institution	Borough of Manhattan CC
Aid Year	Financial Aid Year 2026-2027
Due Date	01/28/2026
Contact Name	Borough of Manhattan Community College
Department	Panther Station - S225
Phone	212/220-1430
	finaid@bmcc.cuny.edu

Click Here for ProVerifier+

The results of your FAFSA have been received by the college and before your federal aid eligibility can be confirmed, you must resolve outstanding FAFSA task(s). Access your Student Center on CUNYfirst then select "Tasks and Holds" tile to view your "To Do List". Select the Verify My FAFSA "To Do List" item for your college of enrollment and click the link to access the CUNY Financial Aid ProVerifier+ Portal.

Use your CUNYfirst Login and password to access ProVerifier+, a secure student financial aid portal which enables students to complete FAFSA task(s) from their smart phone, tablet or computer. You will receive an email from no-reply-verifymyFAFSA@cuny.edu, with additional information and next steps.

From the main menu, select Documents to access the worksheet and other assigned tasks.

Under the File Action option, click the green button to download the form.

ProVerifier+ Student Dashboard
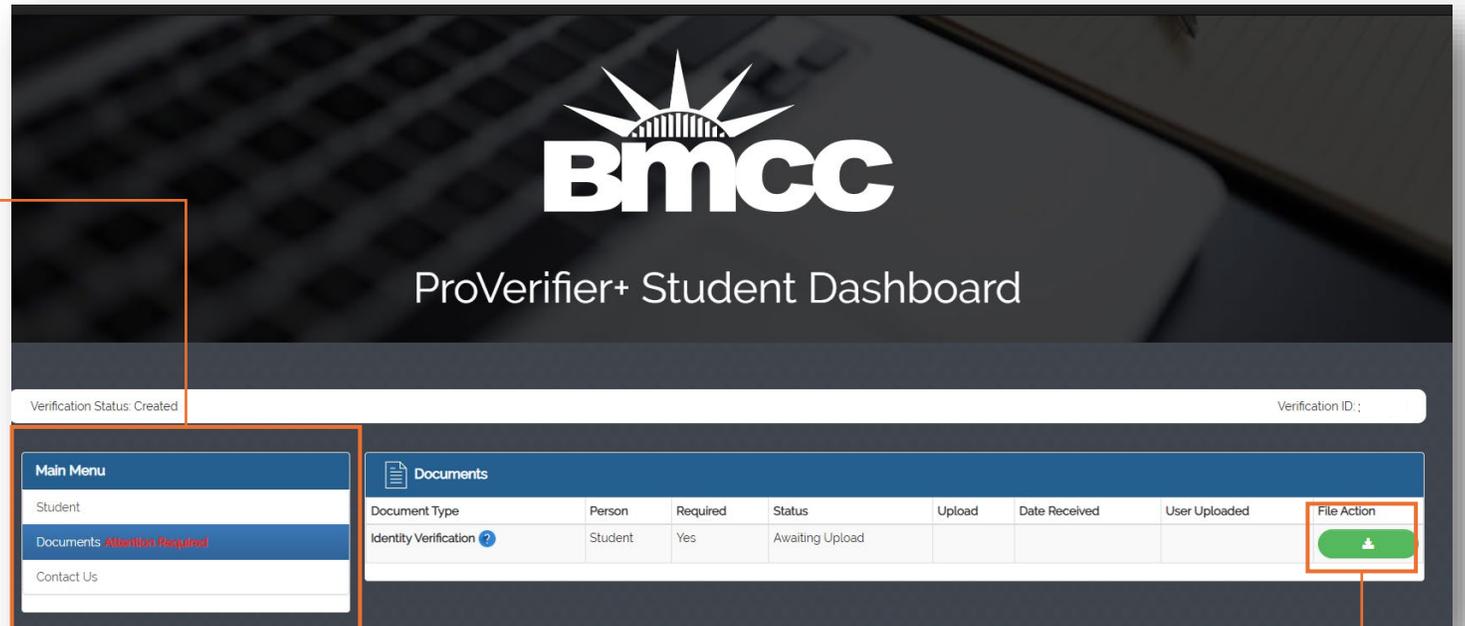
Verification Status: Created

Verification ID: ;

Main Menu

Student

Documents Attention Required

Contact Us

Documents

Document Type	Person	Required	Status	Upload	Date Received	User Uploaded	File Action
Identity Verification ❓	Student	Yes	Awaiting Upload				⬇
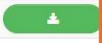
Once you download the form, you have two options to complete this process:

Option 1: You may appear in person at BMCC's Panther Station, Room S-225, to submit your document. You must bring a valid non-expired government issued original ID for verification (copies will not be accepted). We will make a copy of the original ID on your behalf. Please note that we cannot accept military IDs, as they cannot be copied.

Identity Verification

Student's Name: _____   Student ID: _____

The Department of Education has selected you for verification of your identity. Please present to School's Financial Aid Office one of the following;

OPTION 1: APPEAR IN PERSON AT SCHOOL

Go to your school's Financial Aid Office with your valid, government-issued photo identification for confirmation and for the school to annotate a copy of the identification. The school will upload the form and a copy of ID into ProVerifier+.

School Official Signature: _____   Date:_____

OPTION 2: APPEAR IN PERSON AT A NOTARY PUBLIC

If the above option is not possible for you, you must present your valid, government-issued photo identification to a notary who will confirm your identity. The original Identity Verification form **and a photocopy of the government-issued photo ID presented to the notary** must be submitted to the Office of Scholarships and Financial Aid.

NOTARY'S CERTIFICATE OF ACKNOWLEDGEMENT
Notary's certification may vary by State

State of _____City/County of_____On_____,
                                                                                                                    (Date)
before me, _____, personally appeared,_____,
                     (Notary's name)   (Printed name of signer)

and provided to me on the basis of satisfactory evidence of identification
_____ to be the above-named person who signed the foregoing
(Type of unexpired government-issued photo ID provided)
instrument.

WITNESS my hand and official seal
            (seal)   _____
                                                                                    (Notary signature)

My commission expires on _____
                                                (Date)

For forms completed in the presence of a Notary Public, mail the original notarized form and a copy of your ID to the Financial Aid Office.

Option 2: You may appear in person at a notary public for certification. Be sure to bring this page, as the notary public must complete, sign and stamp the form before you submit it to the Financial Aid Office. If you select this option, once completed, you must mail the original signed form along with a clear copy of the ID you presented to the notary public to:

Borough of Manhattan Community College
Financial Aid Office
199 Chambers Street
 Room S-315 A/B
New York, NY 10007

ProEd ProEducation Solutions

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                                                                    (Date)

before me, _____, personally appeared,_____,
            (Notary's name)   (Printed name of signer)

and provided to me on the basis of satisfactory evidence of identification

_____ to be the above-named person who signed the foregoing
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WITNESS my hand and official seal
            (seal)   _____
                                                (Notary signature)
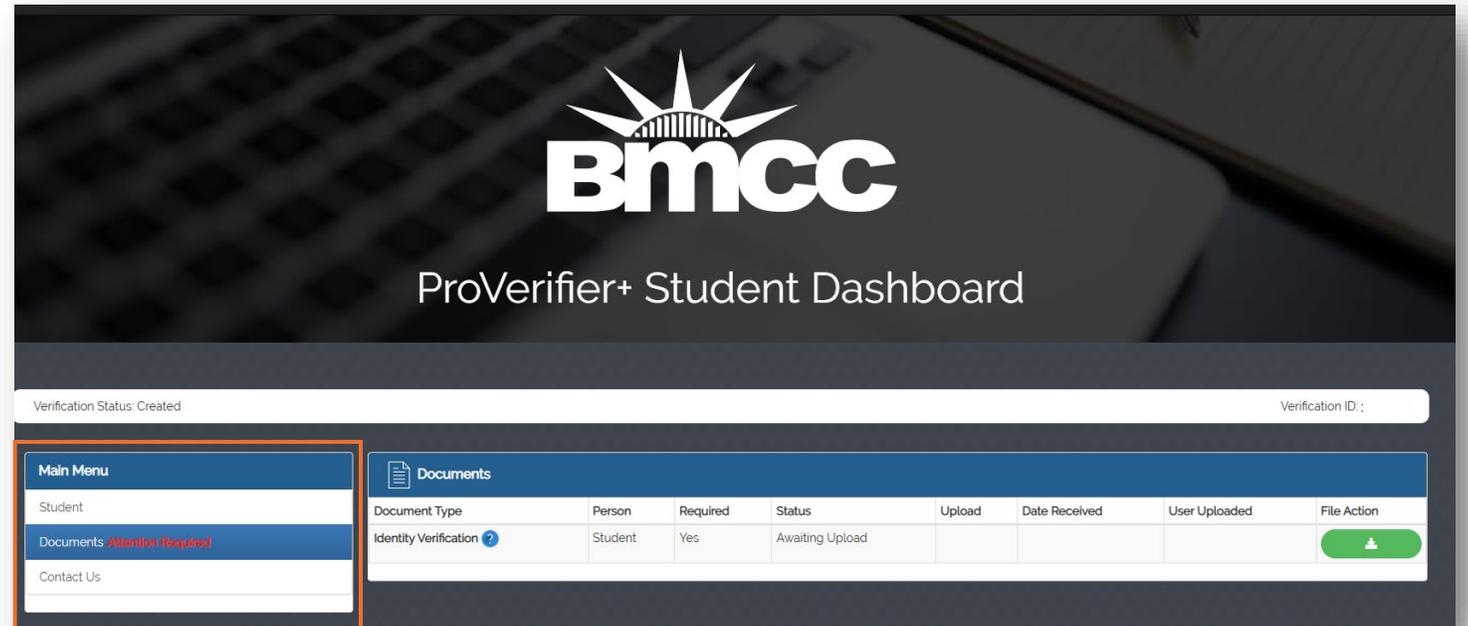
My commission expires on _____
                                (Date)

For forms completed in the presence of a Notary Public, mail the original notarized form and a copy of your ID to the Financial Aid Office.

Important Information: Return to your dashboard and check the Documents section to see if you have any additional tasks to complete. If so, be sure to complete them so the Financial Aid Office can finalize your application and determine your eligibility.

If you have been selected for verification under the V5 category, you may be required to complete additional tasks.