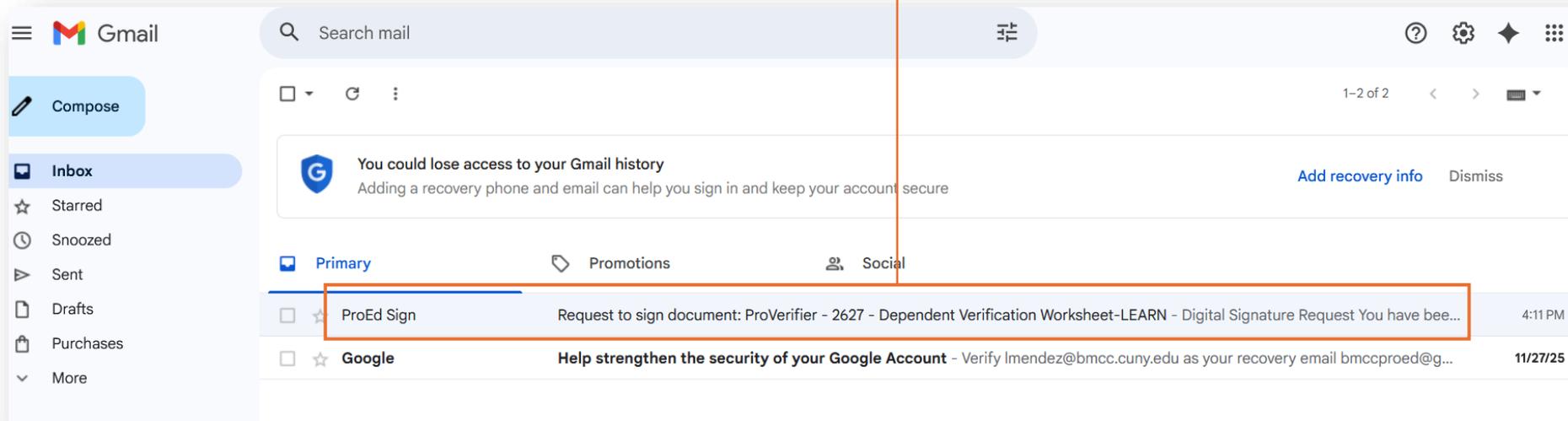


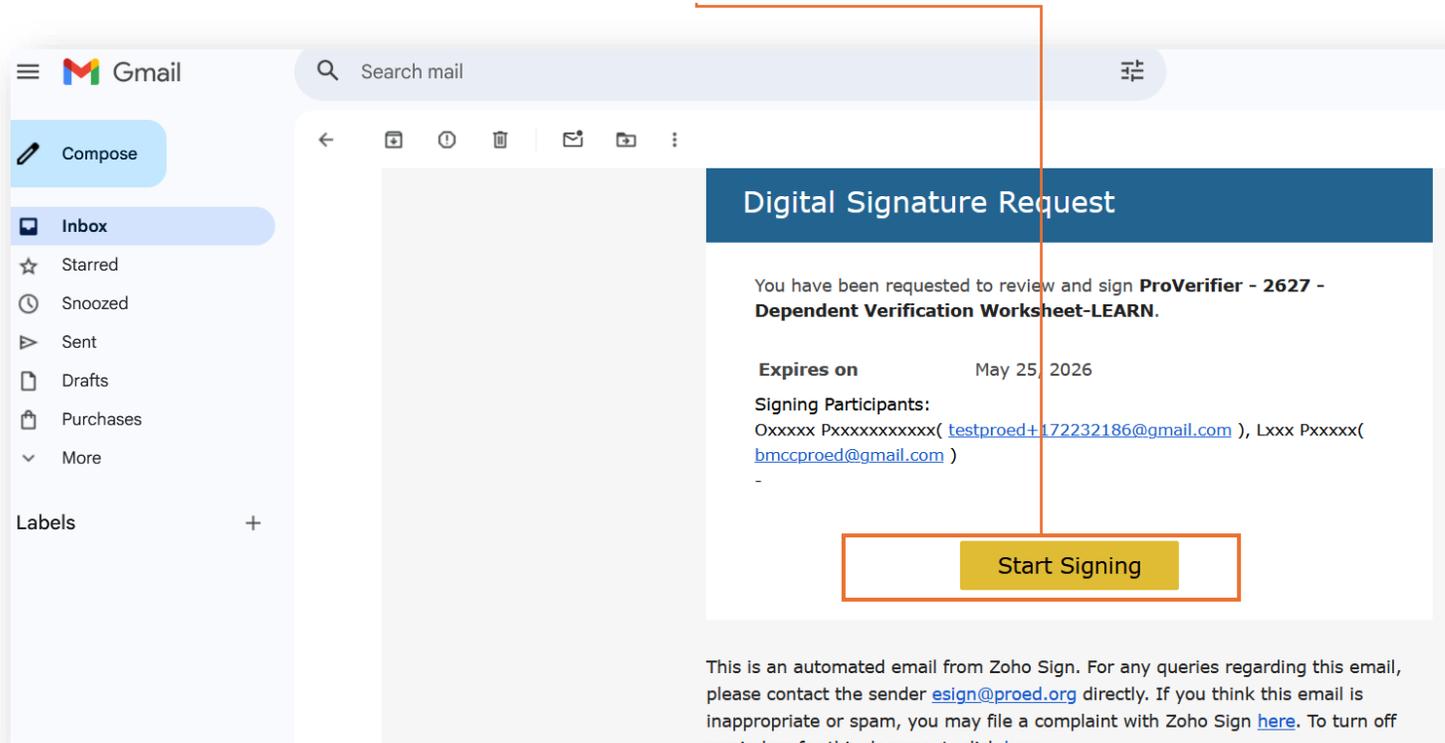


How the E-sign as a contributor

The following steps should be followed after the student completes and submits the first part of the form. The student must enter the contributor's email address and send the invitation. An email will then be sent to the contributor requesting a digital signature. Please look out for an email from **ProEd Sign**.

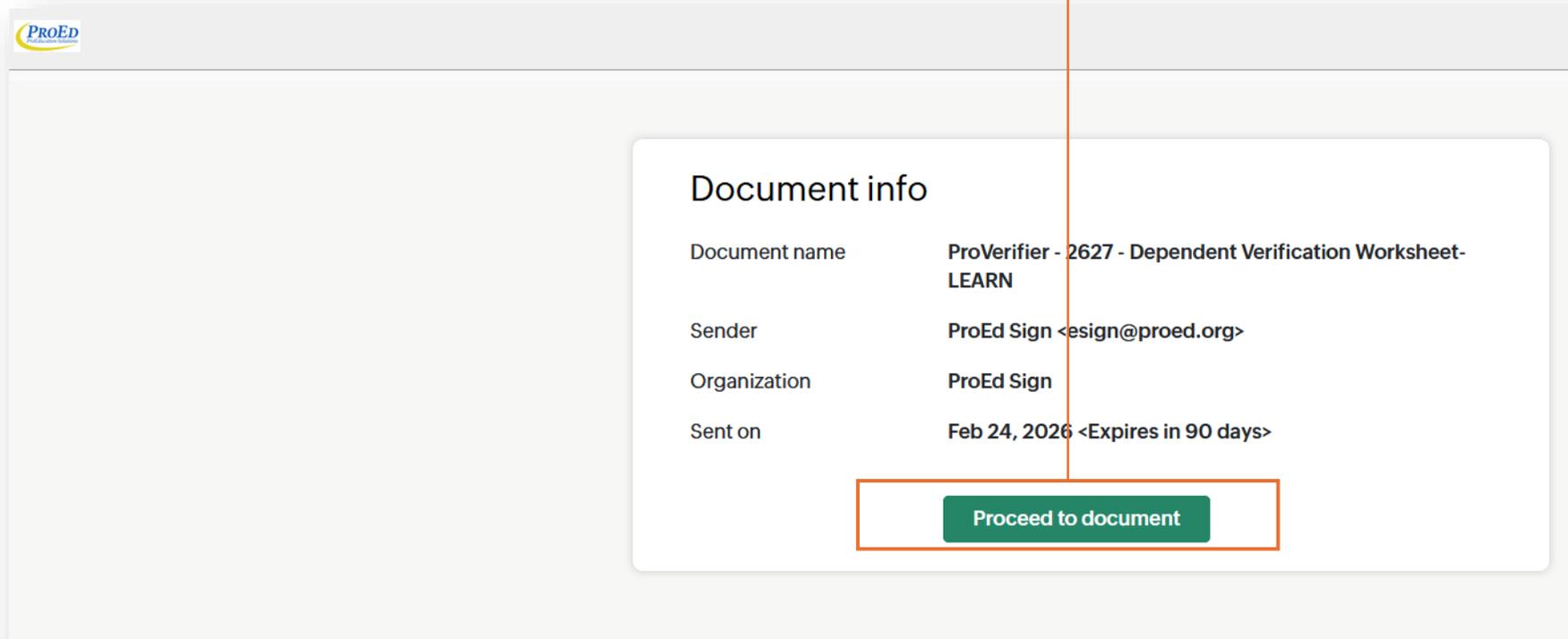


The contributor must click the **Start Signing** button to begin the form.



Note: The form must be submitted and signed as soon as possible. Once the contributor begins the process, it must be completed and signed by the stated deadline. If the form is not signed by the deadline, it may become invalid and the student may need to restart the entire process. If your contributor is attempting to complete the form after the deadline, please check with a Financial Aid representative at the Panther Station.

The contributor must click **Proceed to document**.

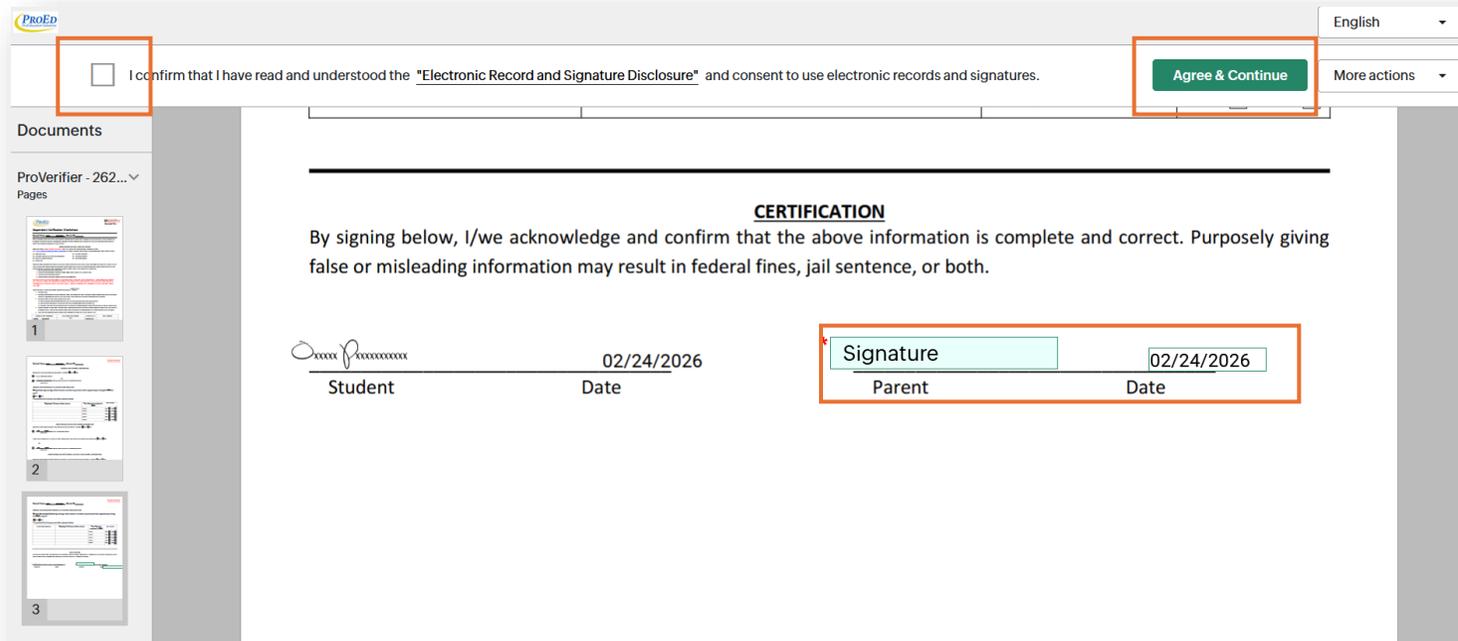


Document info

Document name	ProVerifier - 2627 - Dependent Verification Worksheet-LEARN
Sender	ProEd Sign <esign@proed.org>
Organization	ProEd Sign
Sent on	Feb 24, 2026 <Expires in 90 days>

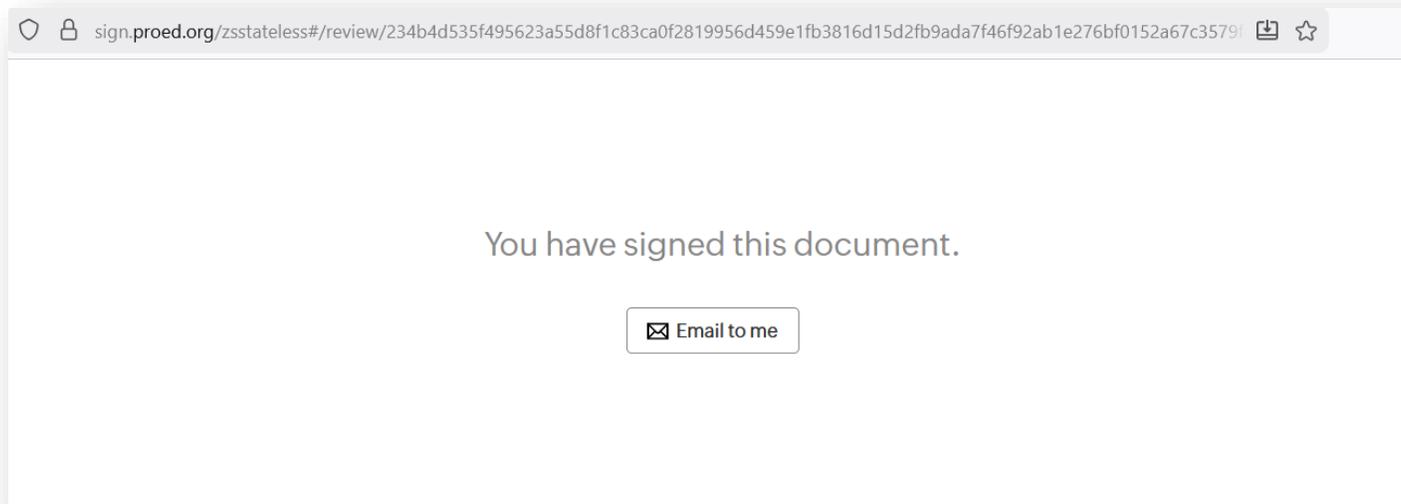
[Proceed to document](#)

The contributor must read the Electronic Record and Signature Disclosure, then **check the box**. Then, click **Agree and continue**.



The screenshot shows a web interface with a top navigation bar containing the PROED logo, a language dropdown set to "English", and a "More actions" dropdown. Below the navigation bar is a consent statement: "I confirm that I have read and understood the ["Electronic Record and Signature Disclosure"](#) and consent to use electronic records and signatures." A small square checkbox is highlighted with an orange box. To the right of the statement is a green "Agree & Continue" button, also highlighted with an orange box. Below the consent statement is a "Documents" sidebar on the left, showing a list of documents with page numbers 1, 2, and 3. The main content area is titled "CERTIFICATION" and contains the text: "By signing below, I/we acknowledge and confirm that the above information is complete and correct. Purposely giving false or misleading information may result in federal fines, jail sentence, or both." Below this text are two sets of signature and date fields. The first set is for the "Student" and shows a handwritten signature and the date "02/24/2026". The second set is for the "Parent" and shows a light blue "Signature" input field and a date input field containing "02/24/2026". This second set of fields is highlighted with an orange box.

After this step, scroll to the bottom of the form and click the **signature** to begin signing. Afterwards, click **Finish**.



After completing this step, the student and contributor have successfully signed the document. If additional tasks are listed under the student's ProVerifier+ menu in Documents, the student must complete all of them. The Financial Aid Office will not be able to begin the review process until all tasks are completed.