



Borough of Manhattan Community College  
The City University of New York  
Academic Senate

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Minutes  
October 24<sup>th</sup>, 2018  
Room N451

- I. CALL TO ORDER: 2:30pm
- II. ATTENDANCE: A quorum was achieved. The following senators were absent: Fatema Amrin, Mohammad Azhar, Wenjun Bian, Arthur Cain, Odaine Chambers, Jennifer Garay, Lane Glisson, Samvel Jesmaridian, Francine Kamtse, Jun Liang, Phillis Niles, Melanie Oram, Emmanuel Paki, Tanke Seulio Gilles, Ali Syed, Daniel Torres, Ching-Song Don Wei
- III. APPROVAL OF MEETING MINUTES: Minutes from the meeting of 08.26.2018 were unanimously approved.
- IV. MOTIONS
  - a. Motion to vote on the faculty to participate on the Presidential Search Committee immediately passed unanimously.
  - b. Motion to have a 5-minute discussion prior to casting votes passed unanimously.
  - c. Vote results: faculty elected to serve on the Presidential Search Committee are Lesley Rennis, Sangeeta Bishop and Hollis Glaser. Complete votes as follows:
    - i. Lesley Rennis (HED) - 32
    - ii. Sangeeta Bishop (SOC) - 30
    - iii. Hollis Glaser (SCT) – 28
    - iv. Everett Flannery (AHS) – 22
    - v. Sarah Salm (SCI) – 20
    - vi. James Blake (Counseling Center) – 15
    - vii. Howard Meltzer (MUS) – 12
    - viii. Hyacinth Martin (NUR) – 8
    - ix. Rosario Torres (ALL) - 7
    - x. Yolanda Medina (TED) – 5
    - xi. David Krauss (SCI) - 3
    - xii. John Beaumont (ALL) – 3
    - xiii. Percy Lambert (BUS) - 1
- V. STANDING COMMITTEE REPORTS FROM REPRESENTATIVES:
  - a. CURRICULUM COMMITTEE: The following items were approved by the Academic Senate:
    - i. New Course: HED 190 Human Sexuality and Society

- ii. Pathways Course: HED 190 Human Sexuality and Society
- iii. New Course: CRT 101 Creative Thinking
- iv. Pathways Course: CRT 101 Creative Thinking
- v. New Course: CRT 101.5 Creative Thinking for ACR 94
- vi. New Course: CRT 101.6 Creative Thinking for ESL 94
- vii. New Course: ART 126 Introduction to African Art
- viii. Pathways Course: ART 126 Introduction to African Art
- ix. New Course: ART 295 African-American Art
- x. New Course: ART 125 Introduction to Latin American Art
- xi. Pathways Course: ART 125 Introduction to Latin American Art
- xii. New Course: TRS 231 Introduction to Translation and Interpretation Theory
- xiii. Pathways Course: TRS 231 Introduction to Translation and Interpretation Theory
- xiv. New Course: TRS 232 Introduction to Translation and Interpretation for the Professions
- xv. New Course: TRS 232 Introduction to Translation and Interpretation for the Professions
- xvi. TRS 233 Spanish Translation and Interpretation for Healthcare
- xvii. Pathways Course: TRS 233 Spanish Translation and Interpretation for Healthcare
- xviii. New Course: TRS 234 Spanish Legal Translation and Interpretation
- xix. Pathways Course: TRS 234 Spanish Legal Translation and Interpretation
- xx. New Course: TRS 235 Spanish Translation and Interpretation for Business and Finance
- xxi. Pathways Course: TRS 235 Spanish Translation and Interpretation for Business and Finance
- xxii. New Course: TRS 245 Capstone Project – Translation and Interpretation
- xxiii. Pathways Course: TRS 245 Capstone Project – Translation and Interpretation
- xxiv. New Certificate Program: Online Certificate Program in Spanish Translation for the Health, Legal and Business Professions

b. FACULTY DEVELOPMENT COMMITTEE

- i. The date for Faculty Development Day has been moved to November 28<sup>th</sup>, 2018. The event will take place from 10:30am – 1:30pm in FT1306/7. The theme for the event is ***Let's Play! Incorporating Fun, Play and Experimentation into the Classroom.***

c. INSTRUCTION COMMITTEE: Strengthening BMCC's Culture of Care revision (below)

- i. Vote to change the language on syllabi unanimously approved.

d. ACADEMIC STANDING COMMITTEE

- i. Read and acted on appeals.
- ii. Met with Student Life Counselors.

e. COMMITTEE ON STUDENT AFFAIRS

- i. Starfish rolled out to additional classes – now twice that of last semester. Dean Zumo met with committee to inform on the program.
- ii. Discussed the need for transgender bathrooms.

- iii. Has connected with Students Governance leaders; committee member will attend student meetings, and students are being encouraged to attend AS committee meetings.
- iv. Islamophobia: Prof. Blake expressed concern that this committee (and AS) has not yet taken action on this issue. The committee will invite the Equity and Inclusion task force to prepare a report, and also plans to create a panel to raise awareness and help faculty understand this (and other) issue(s). Interim President Wilks: the issue of Islamophobia needs to be included in discussions on Designing for Success, and will also involve input by the Equity and Inclusion task force. Prof. H. Glaser indicated that Academic Senate should present a statement of support; AS Chair charged the Academic Freedom Committee with preparing a resolution to this end.

f. ADMISSIONS COMMITTEE

- i. Met with VP Wallaser and L. Kasper to discuss Open Houses. These will be held on Saturdays. The aim of these events is to promote programs within each department. Admissions office will increase communication with Dept. Chairs for getting faculty to attend. Faculty will be given all dates in advance so departments can plan appropriately. Participation in the Open Days will count as both Department and College service.
- ii. New program promotional videos are being made. Senators should reach out to this committee if they know of a program that should be promoted.
- iii. The BMCC website is being redesigned to reflect career clusters etc. Departments will have liaisons that will be involved in this process.
- iv. TIPPS – content that was previously found in TIPPS is now on CunyFirst. M. Alam will send information out to faculty on how to find it. Content is currently being updated.

g. ACADEMIC FREEDOM COMMITTEE

- i. Presented list of Design Team members. Raised concerns about (i) how the teams are being populated (especially as the process includes volunteering by faculty), and (ii) that several departments do not yet have faculty representatives on the teams. In response, Interim President Wilks informed Senate that she attends all Executive Committee meetings, where the process is discussed. Additionally, volunteering is deliberately being used so that as many faculty as possible are invited to be involved in this endeavor.

VI. CHAIR'S REPORT

- a. Designing for Success – discussed earlier in the meeting.

VII. NEW BUSINESS

- a. UFS report: Prof. G. Klock
  - i. Interim Chancellor Vita Rabinowitz addressed the plenary session, making the following points:
    - 1. CUNY administration supports shared governance; this means starting with core values, i.e., doing the best for our students; faculty are key to students' successes.
    - 2. There are several new presidents and interim presidents, and there will be more interim presidents as additional resignations occur. Faculty will be involved in appointments.

3. The nation is increasingly divided. Some campuses mirror that divisiveness. We must support civility, stay engaged and understand each other, respecting multiple viewpoints.
  4. The Interim Chancellor plans to visit campuses and will look at campus climate and work with community leaders. There is special emphasis on responding to threats to education from the Trump Administration.
  5. The UFS is a channel for communication across the University.
- ii. Chairs of standing committees presented their planned focus for this academic year.
  - iii. The Chairs of Advisory Committees presented their goals for the academic year.
  - iv. The search of a new Chancellor is ongoing.

VIII. OLD BUSINESS

- a. Presidential search committee – voting carried out at the start of the session.

IX. ADJOURNMENT: 4:01pm.

## STRENGTHENING BMCC'S CULTURE OF CARE

### Proposed addition to BMCC standard syllabus template:

*As a college student, there may be times when personal problems interfere with your academic performance or negatively impact your daily life. If comfortable doing so, notify your professor so they can connect you with services. Students facing challenges securing food or housing may also contact the BMCC's Single Stop Office, Room S-230, 212-220-8195 or Office of Student Affairs, Room S-350, 212-220-8130 for more information about accessing available resources. BMCC counselors can help students with issues such as depressed mood, relationship difficulties, anxiety, and stress management. Visit the Counseling Center in S-343, or call 212-220-8140 to set up an appointment.*

### Proposed addition/changes from Office of Compliance and Diversity:

- *BMCC is committed to promoting a diverse and inclusive learning environment free of unlawful discrimination/harassment, including sexual harassment, where all students are treated fairly. For information about BMCC's policies and resources or to request additional assistance in this area, please contact the Office of Compliance and Diversity at (212)220-1236 [OLEvy@bmcc.cuny.edu](mailto:OLEvy@bmcc.cuny.edu) or (212)220-1273 [TWade@bmcc.cuny.edu](mailto:TWade@bmcc.cuny.edu). To learn more, please visit <https://www.bmcc.cuny.edu/aac/>. If you need immediate assistance, please contact BMCC Public Safety at 212/220-8080.*
- *The Office of Accessibility collaborates with students who have disabilities to coordinate support services, reasonable accommodations, and programs that enable equal access to education and college life. To request an accommodation due to a disability, please contact the Office of Accessibility. The Office of Accessibility is located at 199 Chambers Street, Room N-360 (accessible entrance: 77 Harrison Street) and can be reached at (212) 220 – 8180 or [accessibility@bmcc.cuny.edu](mailto:accessibility@bmcc.cuny.edu).*

DRAFT 8/29/2018

## Proposed additions/changes to the syllabus template

*The instruction committee recommends that this new/revised language be added/changed on the standard syllabus template at BMCC.*

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BMCC is committed to the health and well-being of all students. It is common for everyone to seek assistance at some point in their life, and there are free and confidential services on campus that can help.

**Single Stop** [www.bmcc.cuny.edu/singlestop](http://www.bmcc.cuny.edu/singlestop), room S230, 212-220-8195. If you are having problems with food or housing insecurity, finances, health insurance or anything else that might get in the way of your studies at BMCC, come by the Single Stop Office for advice and assistance. Assistance is also available through the Office of Student Affairs, S350, 212-220- 8130.

**Counseling Center** [www.bmcc.cuny.edu/counseling](http://www.bmcc.cuny.edu/counseling), room S343, 212-220-8140. Counselors assist students in addressing psychological and adjustment issues (i.e., depression, anxiety, and relationships) and can help with stress, time management and more. Counselors are available for walk-in visits.

**Office of Compliance and Diversity** [www.bmcc.cuny.edu/aac](http://www.bmcc.cuny.edu/aac), room S701, 212-220-1236. BMCC is committed to promoting a diverse and inclusive learning environment free of unlawful discrimination/harassment, including sexual harassment, where all students are treated fairly. For information about BMCC's policies and resources, or to request additional assistance in this area, please visit or call the office, or email [olevy@bmcc.cuny.edu](mailto:olevy@bmcc.cuny.edu), or [twade@bmcc.cuny.edu](mailto:twade@bmcc.cuny.edu). If you need immediate assistance, please contact BMCC Public safety at 212-220-8080.

**Office of Accessibility** [www.bmcc.cuny.edu/accessibility](http://www.bmcc.cuny.edu/accessibility), room N360 (accessible entrance: 77 Harrison Street), 212-220-8180. This office collaborates with students who have documented disabilities, to coordinate support services, reasonable accommodations, and programs that enable equal access to education and college life. To request an accommodation due to a documented disability, please visit or call the office.