



Borough of Manhattan Community College
The City University of New York
Academic Senate

Minutes
November 23rd, 2016
Room N451 immediately following College Council

- I. CALL TO ORDER: Meeting was called to order at 2:50
- II. ATTENDANCE: A quorum was achieved. The following senators were absent: Nur Ahamed, Sheldon Applewhite, Joel Barker, James Berg, Joao Bila, Alejandro Binilla-Manjarrez, Horace Brockington, Robin Brown, Arthur Cain, Hector Castellanos, Anthony Creaco, Mahamadou Diawara, Kathleen Dreyer, Kaoutar Elharchaoui, Judy Eng, Erik Freas, Joel Hernandez, Ainoa Inigo, Ken Levinson, Marci Littlefield, Ousmane Mbodj, Shane McConnell, Owen Meyers, Michelle Murillo, Manita Pavel, Jonathan Ruiz, Jason Ruiz Quintero, Erica Seidel, Jason Silva, Brett Simms, Linda Wadas, Karrin Wilks, Chiaki Yanagisawa, Ibrahim Zavery
- III. APPROVAL OF MEETING MINUTES: Minutes from 10.26.16 were unanimously approved.
- IV. STANDING COMMITTEE REPORTS FROM REPRESENTATIVES:
 - a. CURRICULUM COMMITTEE: The following items were unanimously approved by the Academic Senate:
 - i. Course Revision: **MAT 150 – Introduction to Statistics**
 - ii. New Course: **MAT 150.5 – Introduction to Statistics with Algebra**
 - iii. New Course: **ENG 300 – Fundamentals of Journalism**
 - iv. Curriculum Revision: **Health Information Technology**
 1. New course – **HIT 110 - Medical Terminology**
 2. New course: **HIT 111 - Introduction to Health Information Management**
 3. New course: **HIT 112 – Principles of Health Care Reimbursement**
 4. New course: **HIT 209 - ICD-CM/PCS Coding**

5. New course: **HIT 334 - CPT/HCPCS Coding**
 6. Course revision: **HIT 206 – Pathology and Disease**
 7. Course revision: **HIT 210 - Professional Practice Experience I**
 8. Course revision – **HIT 331 - HIM Medical/ Legal Applications**
 9. Course revision – **HIT 332 - Quality Management and Improvement**
 10. Course revision: **HIT 423 – Management in the HIM Department**
- v. Course Revision: **BUS 121 – Personal Finance**
- b. FACULTY DEVELOPMENT COMMITTEE
- i. Faculty development day to be held on November 30th, 2016 in Fiterman Hall, 13th floor.
 - ii. Faculty development grant application – still being reviewed by committee.
 - iii. Committee assisting the Office of Academic Affairs in planning a Faculty Convocation, to be held January 27th, 2017.
- c. INSTRUCTION COMMITTEE
- i. Committee continues to evaluate data from survey of Spring 2016.
 - ii. Committee is gathering information for reviewing the evaluation process for online classes.
- d. ACADEMIC STANDING COMMITTEE
- i. Committee read and acted on appeals.
- e. COMMITTEE ON STUDENT AFFAIRS
- i. Committee met with VP Craig. Will assist Academic Affairs department with:
 1. Co-curricular transcript upgrade and pilot
 2. Early alert system
 3. Use of open education resources to reduce text costs
- f. ADMISSIONS COMMITTEE
- i. Committee met with VP Walleser to discuss ways the committee can play a role in assistant admissions with Faculty Outreach/Recruitment.
- g. ACADEMIC FREEDOM
- i. Prepared flyer for discussing academic freedom at departmental meetings
- V. CHAIR’S REPORT
- a. Distinguished Teaching Award
 - i. Dates: Feb 15th 2017 deadline for nominations; March 25th deadline for application submission; April 15th announcement of winners
 - ii. AS will select members to form a committee that will review applications.
 - b. Ad hoc governance committee

- i. Motion was made and approved to create an ad hoc advisory committee that will assist and make recommendations to the President's governance committee. Members: Glenn Miller, Erik Freas, Janice Walters, Geoff Kurtz, Kay Conway, Sarah Salm

VI. NEW BUSINESS

a. UFS update: Kay Conway

- i. At the November 29th UFS Plenary the Chancellor spoke about the Inspector General investigation, saying he took it seriously and that a number of steps have been taken (elimination of contracts with lobbyists and a moratorium of extra salary payments from non-tax levy funds) to address issues raised by the IG. The Chancellor made a number of other announcements which can be found in the plenary minutes at http://cunyufs.org/Plenaryminutes/2016_11.pdf
- ii. There was also a presentation from Richard Rothbard, President of the CUNY Research Foundation. A copy of Rothbard's presentation is on the UFS web site blog. As a follow up there will be a presentation on March 10th for all interested Principal Investigators (PIs) on how the RF calculates the Indirect Cost Recovery Rate.
- iii. SVC Sapienza presented a summary of the budget that CUNY submitted to NY City and State. In brief the budget asks for: coverage of maintenance of effort (automatic increases in our budget due to increases in rents, salaries, fuel etc.); approval of a tuition increase of \$250 per year at the senior colleges; \$37 Million from NYC as an additional contribution to the senior colleges (NYC's contribution to the senior colleges has not changed in two decades) and \$35 Million from the NYC to cover a workload reduction of one course across all campuses.
- iv. The Policy on Expressive Activities has been revised significantly but no date has been determined for when it might go to the Board of Trustees.

VII. OLD BUSINESS

- a. A resolution was made and passed unanimously to declare BMCC a Sanctuary Campus (see below)

VIII. ADJOURNMENT: meeting adjourned at 4:56 pm

Resolution to Declare Borough of Manhattan Community College of the City University of New York a "Sanctuary Campus" for Immigrants and Members of Vulnerable and Directly Impacted Communities

PREAMBLE: Since the election results were announced, the climate of fear and uncertainty about the new administration's impact on our communities has increased the anxiety that many of our students are experiencing. There have also been increasing reports of bias incidents and attacks, including on college campuses, targeting African Americans, Latinos, immigrants, the LGBT community, Muslims, and people of Middle Eastern and South Asian descent, including at least one such incident on our own campus. As a college, we must make clear that we stand against all forms of discrimination and maintain an atmosphere where our students can learn in an environment free from harassment, threats and violence. Declaring the Borough of Manhattan Community College a sanctuary campus will magnify our existing

commitment to a vibrant, pluralistic learning community, which is the heart of our mission and goal as a college.

WHEREAS: Chancellor Milliken has affirmed that “[a]t CUNY, we have an unwavering commitment to providing opportunity to low income and underrepresented students and immigrants, a point of honor and strength that makes our mission so vital. [...] CUNY is the undisputed leader among universities in this country in the support and services we provide to immigrants on our campuses and throughout the city. That will remain the case.”ⁱ

WHEREAS: the President of the Borough of Manhattan Community College (BMCC), Antonio Pérez has affirmed that “[w]e celebrate our diversity and the vital role that BMCC plays in expanding educational opportunity, particularly for immigrants and underrepresented populations.”ⁱⁱ

WHEREAS: BMCC’s mission states that the “Borough of Manhattan Community College is a vibrant, pluralistic learning community committed to the intellectual and personal growth of students. Working closely with organizations across New York City and beyond, we prepare students from around the globe for degree completion, successful transfer, career achievement, lifelong learning, and civic participation.”ⁱⁱⁱ

WHEREAS: As faculty members in the BMCC community, we are all deeply committed to the work we do to serve our students, many of whom make every effort to pursue their education despite economic struggles, discrimination, and other barriers.

WHEREAS: The recent shifts in the political landscape have produced a general climate of fear among marginalized communities who have heightened concerns about harassment, physical abuse, sexual assault, racial profiling, police brutality, deportation, mandatory registration and other forms of violence. Immigrants, especially undocumented ones, and Muslims have been most directly targeted, though people of color, women, transgender people, members of LGBTQ communities, refugees, Jews, disabled people and others are also affected by recent statements and actions.

WHEREAS: BMCC is a minority-serving institution that provides educational and other resources to potentially impacted marginalized populations. Over 85% of our students are racial/ethnic minorities. There are over 161 foreign birth countries represented in, and over 108 foreign languages spoken by, our student body.

WHEREAS: Our students are expressing heightened fear and worry for themselves, and their friends, families, and communities. That we are entering a period of chance and uncertainty in which the specific details of the impacts on our communities is not yet clear only adds to the anxiety that our students are experiencing.

BE IT RESOLVED THAT: BMCC will not, for the purposes of immigration enforcement only, cooperate

with the arrest, interview, search and/or surveillance of any member of the BMCC community, except insofar as required by the law, and even then, will explore any and all legal avenues to protect the safety of its students. BMCC will not allow immigration officials on campus without a warrant. BMCC will not share information about any member of the BMCC community without their permission, especially regarding immigration status, unless required by a court order or subpoena.

BE IT RESOLVED THAT: BMCC will support undocumented students in their pursuit of their education. This commitment includes continued in-state tuition rate and support in locating additional forms of financial resources for educational expenses.

BE IT RESOLVED THAT: BMCC will stand against all forms of discrimination. We commit to protecting the rights of all students, staff, and faculty “without regard to race, color, creed, national origin, ethnicity, ancestry, religion, age, sex, sexual orientation, gender, gender identity, marital status, partnership status, disability, genetic information, alienage, citizenship, military or veteran status, pregnancy, or status as a victim of domestic violence/stalking/ sex offenses, or any other legally prohibited basis in accordance with federal, state and city laws.”^{iv} We also stand against all forms of sexual harassment, gender harassment and sexual violence, as well as forms of sex or gender discrimination.^v

BE IT RESOLVED THAT: the Academic Senate of the Borough of Manhattan Community College of the City University of New York supports designating the Borough of Manhattan Community College a “Sanctuary Campus.” The Senate supports asking BMCC’s administration to agree to exercise available power to implement this Resolution in order to protect our students, staff, faculty, and others on campus from protected surveillance, intimidation, investigation, deportation or other status-based attacks or discrimination while on campus.

ⁱ Chancellor Milliken’s Statement on Immigrants (November 18, 2016) <http://www1.cuny.edu/sites/news-chancellor/2016/11/chancellor-millikens-statement-on-immigrants/>

ⁱⁱ Message from the President (November 11, 2016) <http://www.bmcc.cuny.edu/news/news.jsp?id=13344>

ⁱⁱⁱ BMCC’s Mission Statement and Goals

^{iv} BMCC Equal Opportunity and Affirmative Action Policy

<http://www.bmcc.cuny.edu/hr/page.jsp?pid=1021&n=Equal%20Opportunity/Affirmative%20Action%20Policy>

^v BMCC Non-discrimination policy <http://www.bmcc.cuny.edu/aac/upload/non-discrimination.pdf>