ACADEMIC SENATE ADMISSIONS COMMITTEE September 6, 2017 N794

Chair: Marcelle Edinboro Secretary: Brianne Waychoff Present: Kanu Nagra Absent: Samvel Jeshmaridian

Call to order at 2:03pm

- We reviewed of end of semester report for 2016-17, written by Marcelle Edinboro.
- We will reach out to low enrollment programs/courses, email the chairs, and ask for volunteers to go to open houses and orientations.
- We follow up on videos with Manny Romero:
  - We want to make the videos we have shorter, and create more.
  - Brianne Waychoff volunteered to create one for Gender and Women's Studies.
  - VP Walleser would like us to focus on low enrollment programs.
  - · We would also like to focus on new programs.
  - We would like the already made videos to be displayed on the website from time to time.
- We will ask the admissions department to review and update their liaison list.

Meeting adjourned 3:00pm