



Borough of Manhattan Community College
The City University of New York
Curriculum Committee of the Academic Senate

Meeting Minutes

November 1, 2017 in MC-N767

I. CALL TO ORDER at 2:10pm

I.A. In attendance: Mohamed Alam, Sangeeta Bishop, Judy Eng, Maria Enrico, Everett Flannery, Joel Hernandez, Eva Kolbusz, Ken Levinson, Mahatapa Palit, Fred Peskoff, Lesley rennis, Chris Stein, Carei Thomas, Janice Walters, Don Wei, Josh Wolfson, Erwin Wong, Eugenia Yau, Joyce Harte

II. APPROVAL OF THE CURRICULUM COMMITTEE MINUTES of October 4, 2017.

II.A. The minutes were not put to a vote.

III. CURRICULUM PROPOSALS & REVISIONS

III.A. PRESENTATIONS

III.A.1. Curriculum Revision: Community Health Education (COH)

Description: Adds HED 476 Cross Cultural Health Education Peru-US as an elective in the major.

Presenter: Michael McGee

Vote: Approved pending revision. Motion to approve the curriculum revision passed 16-0-0 pending required revision.

Revisions: In the department minutes HED 476 is mistakenly referred to as HED 496. Correct the error.

III.A.2. Curriculum Revision: Public Health (PHE)

Description: Adds HED 476 Cross Cultural Health Education Peru-US as an elective in the major.

Presenter: Michael McGee

Vote: Approved pending revision. Motion to approve the curriculum revision passed 16-0-0 pending required revision.

Revisions: In the department minutes HED 476 is mistakenly referred to as HED 496. Correct the error.

III.A.3. Course Revision: PSY 265 Research in Psychology

Description: The revision changes the pre-requisites from PSY 100 to two 200 level PSY courses in order to ensure that students are prepared to take the course.

Presenter Masha Komolova

Vote: Approved. Motion to approve the course revision passed 16-0-0.

III.A.4. Course Revision: SBE 100 Entrepreneurship: Product & Service Creation

Description: The revision changes the title of the course to add Entrepreneurship and removes BUS 104 as a pre-requisite for non-majors. Majors would still have to take BUS 104 first. The changes are designed to keep the name current and allow more non-majors to take the course.

Presenter: Roderick Snipes

Vote: Approved pending revision. Motion to approve the course revision passed 15-1-0 pending required revision.

Revision: The department minutes submitted were edited. Submit an unedited version of the department minutes.

III.A.5. Pilot Course: MUS 207 16th Century Counterpoint

Description: This course is a composition and analysis course that focuses on the study of 16th Century style Species Counterpoint. If adopted the course would be an elective in the Music majors.

Presenter: Howard Meltzer

Vote: Approved pending revision. Motion to approve the pilot course passed 16-0-0 pending required revision.

Revision: In the course description add the word “century” after the words “Elements of the 16th “

III.A.6. Course Revision: LIN 101 Introduction to Linguistics

Description: This revision changes the number from LIN 120 to LIN 101 and lowers the basic skills requirements. Both changes are to put the course in proper sequence with other LIN courses and to make the Basic Skills requirements the same as other 100-level LIN courses.

Presenters: Rosario Torres, Brian Kelley, Nicholas Smith

Vote: Approved. Motion to approve the course revision passed 16-0-0.

III.A.7. New Course: CRT 150 Critical Thinking and Scientific Inquiry

Description: This course develops students' abilities to reason well about scientific claims, scientific research, and the nature, value and limits of scientific inquiry.

Presenters: Rosario Torres, Brian Kelley, Nicholas Smith

Vote: Approved pending revision. Motion to approve the new course passed 16-0-0 pending required revisions.

Revision: In the syllabus in the Student Learning Objectives table change the right hand column to refer to specific, measureable artifacts.

Revision: Add MAT 8 as one of the Basic Skills Prerequisites in the cover sheet and the syllabus.

III.A.8. Pathways Course: CRT 150 Critical Thinking and Scientific Inquiry.

Description: Pathways inclusion for the course in the Scientific World bucket.

Presenters: Rosario Torres, Brian Kelley, Nicholas Smith

Vote: Approved pending revision. Motion to approve the Pathways submission passed 16-0-0 pending required revisions.

Revision: In the syllabus in the Student Learning Objectives table change the right hand column to refer to specific, measureable artifacts.

Revision: Add MAT 8 as one of the Basic Skills Prerequisites in the syllabus.

III.A.9. New Course: CRT 196 Critical Thinking: Inquiry through Queer Theories

Description: This course engages students in critical inquiry through the lenses of queer theories.

Presenters: Rosario Torres, Brian Kelley, Nicholas Smith

Vote: Approved pending revision. Motion to approve the new course passed 16-0-0 pending required revisions.

Revision: Remove the words "or exemption" from the course pre-requisites in the cover sheet and the sample syllabus.

III.A.10. Pathways Course: CRT 196 Critical Thinking: Inquiry through Queer Theories

Description: Pathways inclusion for the course in the Individual and Society bucket.

Presenters: Rosario Torres, Brian Kelley, Nicholas Smith

Vote: Approved pending revision. Motion to approve the Pathways submission passed 16-0-0 pending required revisions.

Revision: Remove the words “or exemption” from the course pre-requisites in the sample syllabus.

III.A.11. New Course: MAT 206.5 Intermediate Algebra and Precalculus

Description: this course combines MAT 056 with MAT 206 allowing students to take both in one course.

Presenters: Jae Ki Lee, Susan Licwinko

Vote: Approved pending revision. Motion to approve the new course passed 16-0-0 pending required revisions.

Revision: Add the following statement to the course description “Students who have passed MAT 56, MAT 56.5 or MAT 206 cannot take MAT 206.5”

Revision: Add “same as MAT 206” to the course name on both the cover sheet and the syllabus.

III.A.12. Course Revision: MAT 56 and MAT 56.5

Description: Changes to syllabus to state that students who pass MAT 56 cannot take MAT 206.5

Presenters: Jae Ki Lee, Susan Licwinko

Vote: Approved pending revision. Motion to approve the course revision passed 16-0-0 pending required revisions.

Revision: Create a separate course revision form with just MAT 56.

Revision: Create a separate course revision form with just MAT 56.5.

Revision: Add the following statement to the course description for MAT 56 “Students who have passed MAT 56, MAT 56.5 or MAT 206 cannot take MAT 206.5”

Revision: Add the following statement to the course description for MAT 56.5 “Students who have passed MAT 56, MAT 56.5 or MAT 206 cannot take MAT 206.5”

III.A.13. Course Revision: MAT 301

Description: Changes to pre-requisites to include MAT 206.5

Presenters: Jae Ki Lee, Susan Licwinko

Vote: Approved. Motion to approve the course revision passed 16-0-0.

III.A.14. Course Revision: MAT 200 and MAT 214

Description: Changes to pre-requisites to include MAT 206.5

Presenters: Jae Ki Lee, Susan Licwinko

Vote: Approved pending revision. Motion to approve the course revision passed 16-0-0 pending required revisions.

Revision: Create a separate course revision form for MAT 200.

Revision: Create a separate course revision form for MAT 214.

III.A.15. New Course: CRT 120 Critical Thinking and Social Justice

Description: In this course students learn critical thinking skills and apply them to social justice issues such as race, gender inequality, class and sexual orientation.

Presenters: Rosario Torres, Brian Kelley, Nicholas Smith

Vote: Approved. Motion to approve the course revision passed 16-0-0.

III.A.16. Pathways Course: CRT 120 Critical Thinking and Social Justice

Description: Pathways inclusion for the course in the Individual and Society bucket.

Presenters: Rosario Torres, Brian Kelley, Nicholas Smith

Vote: Approved. Motion to approve Pathways submission passed 16-0-0.

III.B. VOTE AND TALLY

III.B.1. The Committee voted by paper ballot and the tallies were counted by Sangeeta Bishop and Chris Stein and reported as listed above. All vote totals are listed in the following order: yes-no-abstain

IV. OLD BUSINESS

V. NEW BUSINESS

V.A. Discussion of whether it is possible to require a minimum grade of C in all 105 language courses in order to register into the corresponding 106 language class.

V.A.1. The Committee determined through discussion that this is possible (it is already being done in other departments) and that it is at each department's discretion. Also, in order to formalize such a requirement a course revision form must be submitted to the Committee listing the requirement. No vote was taken as this does not represent a change to existing policy.

V.B. Discussion of required format when submitting department meeting minutes with curriculum proposals.

V.B.1. The Committee discussed the requirements around the format for department meeting minutes. There was general agreement in the discussion but no vote was taken. The agreed upon minutes requirements were:

V.B.1.1. The entire unedited minutes should be submitted.

V.B.1.2. The minutes should be signed by either the secretary who wrote the minutes or the department chair.

VI. ADJOURNMENT at 3:40pm

Respectfully submitted by Chris Stein