



Borough of Manhattan Community College  
The City University of New York  
Curriculum Committee of the Academic Senate

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Meeting Minutes  
September 5, 2016 in MC-N767

I. CALL TO ORDER

The meeting was called to order at 2:10pm

In attendance: Judy Eng, Eva Kolbusz, Christina Lev, Erwin Wong, Joel Hernandez, Ken Levinson, Fred Peskoff, Lesley Rennis, Janice Walters, Sangeeta Bishop, Mahatapa Palit, Joyce Harte, Carei Thomas, Everett Flannery, Josh Wolfson, Howard Meltzer, Toby Ginsberg, Chris Stein, Maria Enrico

II. APPROVAL OF THE CURRICULUM COMMITTEE MINUTES of September 7, 2016

The minutes were approved by unanimous acclaim

III. CURRICULUM PROPOSALS & REVISIONS

- There was a motion to amend the agenda to remove item III.A.10 from the agenda.
  - The motion passed by unanimous acclaim

III.A. PRESENTATIONS

III.A.1. New Course: **LIN 300 – Language, Gender and Sexuality**

- **Presenters:** Brian Kelley, Turi Voorhees
- **Vote:** Motion to approve the new course passed 15-0-0 pending requested changes
- **Requested Changes:**
  - Change the pre-requisites to read: ENG101/100.5 or LIN 100 or Departmental Approval
  - Remove the Pathways submission forms. This course is not eligible for Pathways.
  - Change the sample grade scale so that the percentages add up to a total of 100%

III.A.2. New Course: **PSY 280 – Cultural Psychology**

- **Presenter:** Masha Komolova
- **Vote:** Motion to approve the new course passed 16-0-0 pending requested changes
- **Requested Changes:**
  - Add the missing department meeting minutes
  - Get a revised letter from the articulating college that states the specific course with which PSY 280 will articulate.
  - In the course syllabus change the voice to third person. For example in the Examples, Term Paper and Presentation sections ‘you’ is used.

### III.A.3. New Course: **MAT 150.5 – Statistics with Algebra Workshop**

- **Presenters:** Jean Richard, Daniela Bardac-Vlada, Susan Licwinko
- **Vote:** Motion to table the new course proposal passed 16-0-0
- **The Committee recommended the following be changed before the course is reconsidered:**
  - Remove the word “Workshop” from the title
  - In the pre-requisites, remove the first three bullet points
  - Change the fourth bullet point to read: exempt from or have passed MAT 008
  - Add the following sentences before the pre-requisites: This class is recommended for non-STEM majors. It does not satisfy the pre-requisites for MAT 056.
  - Remove the sentence after the pre-requisites starting “This course satisfies the...”
  - Change the cover sheet #5 so that the word Recitation replaces Lab. There should be six hours total, Lecture:4, Recitation:2.
  - Remove the last two words “and correlation” from the course description.
  - Submit a course revision for MAT 150 to explicitly state that students who pass MAT 150.5 cannot take MAT 150.

### III.A.4. New Online Curriculum: **Modern Languages A.A.**

- **Presenters:** Silvia Alvarez-Olarra, Maria Donoso Macaya
- **Vote:** Motion to approve the online curriculum passed 15-0-0

- **Requested Changes:**

III.A.5. New Curriculum: **Public Health A.S.**

- **Presenter:** Yuliya Shneyderman, Sharie (Hardaye) Hansen
- **Vote:** Motion to approve the new curriculum passed 16-0-0 pending requested changes.
- **Requested Changes:**
  - Remove the instructor name from the sample syllabus for HED 295

III.A.6. Course Revision: **CRJ102 Criminology**

- **Presenter:** Yolanda Martin
- **Vote:** Motion to approve the course revision passed 16-0-0.

*NOTE: So that she could present the ASL 105 and ASL 106 courses, Maria Enrico relinquished her role as Committee Chair to Howard Meltzer for the duration of those presentations.*

III.A.7. New Course: **ASL 105 Introductory American Sign Language I**

- **Presenter:** Maria Enrico
- **Vote:** Motion to approve the new course passed 16-0-0

III.A.8. New Course: **ASL 106 Introductory American Sign Language II**

- **Presenter:** Maria Enrico
- **Vote:** Motion to approve the new course passed 16-0-0

III.A.9. New Curriculum: **Gender and Women's Studies A.A.**

- **Presenter:** Amy Sodaro, Brianne Waychoff
- **Vote:** Motion to approve the new curriculum passed 16-0-0 pending requested changes.
- **Requested Changes:**

- The proposal be updated to reflect articulation with both John Jay College and Brooklyn College.

#### III.A.10. Curriculum Revision: **Science A.S.**

- This item was removed from the agenda through a motion to remove that passed with unanimous acclaim.

#### III.B. VOTE AND TALLY

The Committee voted by paper ballot and the tallies were counted and reported as listed above. All vote totals are listed in the following order: yes-no-abstain.

#### IV. OLD BUSINESS

#### V. NEW BUSINESS

V.A. New SharePoint system for committee file access.

This item was briefly discussed and all agreed that the process and use of iPads should continue.

#### VI. ADJOURNMENT

The meeting adjourned at 3:45pm

Respectfully Submitted: Chris Stein, Secretary