



Borough of Manhattan Community College
The City University of New York
Curriculum Committee of the Academic Senate

Meeting Minutes
April 6, 2016 in MC-N767

- I. CALL TO ORDER at 2:07pm
A quorum was achieved.
Attendance: Ken Levinson, Janice Walters, Sangeeta Bishop, Josh Wolfson, Hollis Glaser, Joel Hernandez, Howard Meltzer, Judy Eng, Maria Enrico, Erwin Wong, Mohammad Alam, Toby Ginsberg, Mahatapa Palit, Joyce Harte, Phil Belcastro, Chris Stein
- II.
- a. APPROVAL OF THE CURRICULUM COMMITTEE MINUTES of March 2, 2016
 - i. The minutes were approved unanimously.
 - b. APPROVAL OF THE CURRICULUM COMMITTEE MINUTES of March 22, 2016
 - i. The minutes were approved unanimously.
- III. CURRICULUM PROPOSALS & REVISIONS
- III.a PRESENTATIONS
- 1 Curriculum Revision: **Computer Information Systems.**
Presenters: Ching Song (Don) Wei, Mohammad Azhar, Mete Kok
Vote: Motion to approve the curriculum revision passed pending requested changes 13-0-0
Requested Changes:
 - World Cultures and Global Issues credits should change from 6 to 3 in the Old CSC Curriculum column of the comparison chart.
 - CSC 430 Data Structures II needs to have the 3 added in the Old CSC Curriculum column of the comparison chart.
 - In the Curriculum Changes for CSC comparison chart, change note 4 to add “or SPE 102”
 - 2 New Course: **CSC 111-Introduction to Programming.**
Presenters: Ching Song (Don) Wei, Mohammad Azhar, Mete Kok
Vote: motion to approve the new course passed pending changes 13-0-0
Requested Changes:
 - Exam 1 is listed in the requirements but is not shown in the weekly outline
 - Change the Attendance Policy text to the latest Attendance Policy text

- 3 New Course: **CSC 211-Advanced Programming Techniques.**
Presenters: Ching Song (Don) Wei, Mohammad Azhar, Mete Kok
Vote: motion to approve the new course passed pending changes 13-0-0
Requested Changes:
 - Exam 1 is listed in the requirements but is not shown in the weekly outline
 - Change the Attendance Policy text to the latest Attendance Policy text

- 4 New Course: **CSC 215-Fundamentals of Computer Systems.**
Presenters: Ching Song (Don) Wei, Mohammad Azhar, Mete Kok
Vote: motion to approve the new course passed pending changes 13-0-0
Requested Changes:
 - Exam 1 is listed in the requirements but is not shown in the weekly outline
 - Change the Attendance Policy text to the latest Attendance Policy text

- 5 New Course: **CSC 231-Discrete Structures & Applications to Computer Science.**
Presenters: Ching Song (Don) Wei, Mohammad Azhar, Mete Kok
Vote: motion to approve the new course passed pending changes 13-0-0
Requested Changes:
 - Exam 1 is listed in the requirements but is not shown in the weekly outline
 - Change the Attendance Policy text to the latest Attendance Policy text
 - In the syllabus there are two recommendations for flash drives, remove one

- 6 New Course: **CSC 331-Data Structures.**
Presenters: Ching Song (Don) Wei, Mohammad Azhar, Mete Kok
Vote: motion to approve the new course passed pending changes 13-0-0
Requested Changes:
 - Exam 1 is listed in the requirements but is not shown in the weekly outline
 - Change the Attendance Policy text to the latest Attendance Policy text

- 7 New Course: **CSC 350-Software Development.**
Presenters: Ching Song (Don) Wei, Mohammad Azhar, Mete Kok
Vote: motion to approve the new course passed pending changes 13-0-0
Requested Changes:
 - Exam 1 is listed in the requirements but is not shown in the weekly outline
 - Change the Attendance Policy text to the latest Attendance Policy text
 - Change the word “understand” in the first student learning objective to a more appropriate Bloom’s Taxonomy word

- 8 LEC: **BUS 104-Introduction to Business.**
Presenter: Francisca Campos
Note: the minutes did not reflect a vote. The department chair confirmed that a vote was taken and passed unanimously.
Vote: motion to approve the life experience credit application passed 13-0-0

- 9 LEC: **MAR 100-Introduction to Marketing.**

Presenter: Francisca Campos

Note: the minutes did not reflect a vote. The department chair confirmed that a vote was taken and passed unanimously.

Vote: motion to approve the life experience credit application passed 13-0-0

10 New Course: **ENG 316-Comics & Graphic Narrative.**

Presenters: Jeff Gonzalez and David Bahr

Vote: motion to approve the new course was passed 13-0-0

11 Course Revision: **ENG 371-British Literature I.**

Presenters: Jeff Gonzalez and David Bahr

Vote: motion to approve the course revision was passed 13-0-0

12 Course Revision: **ENG 372-British Literature II.**

Presenters: Jeff Gonzalez and David Bahr

Vote: motion to approve the course revision was passed 13-0-0

13 Course Revision: **ENG 381-American Literature I.**

Presenters: Jeff Gonzalez and David Bahr

Vote: motion to approve the course revision was passed 13-0-0

14 Course Revision: **ENG 382-American Literature II.**

Presenters: Jeff Gonzalez and David Bahr

Vote: motion to approve the course revision was passed 13-0-0

15 Course Revision: **ENG 393-Comparative Literature.**

Presenters: Jeff Gonzalez and David Bahr

Vote: motion to approve the course revision was passed 13-0-0

16 Course Revision: **AST110-General Astronomy.**

Presenter: Charles Kosky

Vote: motion to approve the course revision was passed 13-0-0

17 Course Revision: **CHE110-General Chemistry.**

Presenter: Charles Kosky

Vote: motion to approve the course revision was passed 13-0-0

18 Course Revision: **CHE118-Fundamentals of Chemistry.**

Presenter: Charles Kosky

Vote: motion to approve the course revision was passed 13-0-0

19 Course Revision: **PHY400-Physics of Music.**

Presenter: Charles Kosky

Vote: motion to approve the course revision was passed 13-0-0

20 a New Course: **POL120-Gender & Politics.**

Presenter: Melissa Brown

Vote: motion to approve the new course passed pending requested changes 13-0-0

Requested Changes:

- Change the word “understand” in the first student learning objective to a more appropriate Bloom’s Taxonomy word or words
- Remove the text about Writing Intensive from the sample syllabus

20 b Pathways Submission: **POL120-Gender & Politics.**

Presenter: Melissa Brown

Vote: motion to approve the submission of the course to the Pathways Individual and Society bucket passed 13-0-0

21 New Course: **HED476-Cross Cultural Health Education/Peru and U.S.**

Presenters: Michael McGee and June Soto

Vote: motion to approve the new course passed pending requested changes 13-0-0

Requested Changes:

- In the Experiential Component of the Study Abroad proposal change the activities and language to more accurately reflect the experiential learning taking place during the course of study.

22 Curriculum Revision: **Community Health Education**

Note: this item was originally listed as Course Revision: **HED201-Health Education & Wellness** in the meeting agenda. The HED 201 course revision was removed from the agenda. The Committee unanimously approved inserting the HED Curriculum Revision proposal which added HED195 as an elective course in the HED Community Health Education Degree program.

The committee unanimously approved Phil Belcastro to present the revision

Presenters: Phil Belcastro

Vote: motion to approve the curriculum revision passed 13-0-0

23 New Curriculum: **Dual/Joint Degree Program A.A.S & B.S. in Nursing.**

Note: The committee voted unanimously to approve Judy Eng to present the proposal.

Presenters: Judy Eng

Vote: the motion to approve the new curriculum passed 13-0-0

24 New Course: **MUS104-The World of Jazz.**

Presenters: Peter Hollerbach

Vote: motion to approve the new course passed pending requested changes 13-0-0

Requested Changes:

- In the sample syllabus, change the word “understand” in the student learning objective 4 to a more appropriate Bloom’s Taxonomy word or words

25 a New Course: **HED195-Food Culture.**

Presenters: Gloria McNamara

Vote: motion to approve the new course passed 13-0-0

25 b Pathways Submission: **HED195-Food Culture.**

Presenters: Gloria McNamara

Vote: motion to approve the submission of the course to the Pathways US Experiences in its Diversity bucket passed 13-0-0:

26 New Course: **THE305-Women in U.S. Theater.**

Presenter: Helen Huff

Vote: motion to approve the new course passed pending requested changes 13-0-0

Requested Changes:

- In the sample syllabus policies section keep the attendance, plagiarism and accessibility policies and remove the others.

27 New Course: **MAT310-Bridge to Advanced Mathematics.**

Presenter: Fred Peskoff

Vote: motion to approve the new course passed pending requested changes 13-0-0

Requested Changes:

- in the sample syllabus student learning objective 5 remove “and appreciate”
- in the sample syllabus student learning objective 7 to be more assessable and use Bloom’s Taxonomy

28 Curriculum Revision: **ACC-Accounting AAS.**

Presenter: Sharon Brickman

Vote: motion to approve the curriculum revision to add ACC 242 and ACC 150 to the Accounting Program passed 13-0-0

29 Course Revision: **ACC331-Accounting System Information.**

Presenter: Sharon Brickman

Vote: motion to approve the course revision to remove ACC 231 as a pre-requisite to ACC 331 passed 13-0-0

III.b VOTE & TALLY

The Committee’s Vote tallies were reported as listed.

IV.□ OLD BUSINESS

IV.a Common Core Course Review Committee (CCCRC)-nominations & election.

The Committee voted unanimously to nominate the following two additional candidates for the Pathways subcommittees:

- a. Maureen Keenan
- b. Chris McCarthy

V. NEW BUSINESS

V.a. Nursing Department’s Transfer Policy:

This policy was discussed at the meeting. Nursing was asked to provide more information. The item will be added as Old Business for the next Curriculum Committee Meeting.

VI. ADJOURNMENT at 4:05pm

Respectfully Submitted: Chris Stein