



Borough of Manhattan Community College
The City University of New York
Executive Committee of the Academic Senate

Minutes
February 13th, 2019
Room H651

- I. CALL TO ORDER: 4:06pm
- II. APPROVAL OF MEETING MINUTES: Minutes from 12.12.18 approved unanimously.
- III. STANDING COMMITTEE REPORTS FROM REPRESENTATIVES:
 - a. CURRICULUM COMMITTEE
 - i. **Course Revision:** BIO 210 Biology I
Presenter: Brian Rafferty
Description: This revision aims to increase the pass rate by changing the basic skills requirements and pre-requisites of the course to increase the level of student math preparation. The decision is based on analysis of DFW rates of students with varying math preparation.
Vote: Motion to approve the course revision passed 15-0-0 pending required revisions.
 - ii. **Course Revision:** BIO 220 Biology II
Presenter: Brian Rafferty
Description: This revision aims to increase the pass rate by changing the basic skills requirements and pre-requisites of the course to increase the level of student math preparation. The decision is based on analysis of DFW rates of students with varying math preparation.
Vote: Motion to approve the course revision passed 15-0-0 pending required revisions.
 - iii. **New Course:** ASN 211 Asian Americans in New York City
Presenters: Linta Varghese and Leslie Martino-Velez
Description: In this course students will examine Asian American spaces in New York with a scholar's eye starting from the late 19th century through contemporary times.
Vote: Motion to approve the new course passed 15-0-0 pending required revisions.
 - iv. **Pathways Course:** ASN 211 Asian Americans in New York City
Presenters: Linta Varghese and Leslie Martino-Velez

Description: Inclusion of the course in the US Experience and Its Diversity Pathways bucket.

Vote: Motion to approve the pathways course proposal passed 15-0-0 pending required revisions.

v. **Curriculum Revision:** Early Childhood Education

Presenters: Mindi Reich-Shapiro and Kirsten Cole

Description: This revision removes ENG 334 as a requirement and adds 2 credits of general elective in response to changing ECE 209 and ECE 211 from 3 to 4 credits.

Vote: Motion to approve the curriculum revision passed 15-0-0.

vi. **Course Revision:** ECE 209 Infant Care and Curriculum

Presenter: Mindi Reich-Shapiro and Kirsten Cole

Description: This revision changes the course credits from 3 to 4.

Vote: Motion to approve the course revision passed 15-0-0 pending required revisions.

vii. **Course Revision:** ECE 211 Curriculum for Young Children I

Presenters: Mindi Reich-Shapiro and Kirsten Cole

Description: This revision changes the course credits from 3 to 4.

Vote: Motion to approve the course revision passed 15-0-0 pending required revisions.

viii. **Curriculum Revision:** Accounting for Forensic Accounting

Presenter: Sharon Brickman

Description: This revision removes ECO 201/202 and FNB 101 and replaces them with ACC 370 Forensic Accounting Fraud and Analysis and 3 credits of General elective.

Vote: Motion to approve the curriculum revision passed 15-0-0 pending required revisions.

ix. **Course Revision:** MMP 260 Introduction to 2D Animation

Presenter: Jody Culkin

Description: This revision changes the pre-requisites from MMP 100 to either MMP 100 or MMA 100. Either course adequately prepares students and this change makes it easier for ANI majors to stay on track and complete the major requirements.

Vote: Motion to approve the course revision passed 15-0-0.

b. FACULTY DEVELOPMENT COMMITTEE: D. Gambs/ C. Kronen

i. Joe Doctor on April 17th, 11:30-2:00pm; FH1306/1307

ii. FDG (FDC manages) and FPG (Berg manages) – liaison will meet with Berg regarding process for selecting FPG grants. Who should evaluate FPG – FDC or new committee? Take back to committee.

iii. Continued conversation about FDC role in equity and inclusion.

iv. Recipients of FDC will give reports at CETLS.

c. INSTRUCTION COMMITTEE: A. Colapinto

i. Working on:

1. eLearning – should Chairs have to sign off on every new course? Will check with Chairs.
 2. Peer observations of online courses – developing criteria
 3. Student evaluations – changing questions, rethinking distribution and use of these evaluations
- ii. Should ASAP people have to order their books through the bookshop? Should go to Auxiliary Committee? Bring up at College Council.
- d. ACADEMIC STANDING COMMITTEE: A. Creaco
 - i. Spoke with C. Thomas about committee considering appeals after three dismissals. Will be in new bulletin.
 - ii. NC grades – propose that the committee consider appeals for students who did not opt but want to take the NC grade. Committee voted in favor.
 - e. COMMITTEE ON STUDENT AFFAIRS: M. Matarese
 - i. Met with Dean Zumo to get a sense on StarFish. More students, more sections, want to open to whole campus by Fall. Want faculty feedback. Currently have BART, StarFish and Academic warning forms – will assess overlap and decide on action.
 - ii. Working on ICE on campus issue. New job fair on March 15th – finding out if ICE is invited. Committee requesting a formal response from Administration on policy on ICE on campus. Committee needs to bring up a resolution.
 - iii. Working with Muslim Student Association – putting together an event for dealing with Islamaphobia.
 - f. ADMISSIONS COMMITTEE:
 - i. Open houses are for March 23 and June 22. Faculty will get monetary compensation.
 - g. ACADEMIC FREEDOM COMMITTEE: H. Glaser
 - i. Putting together a timeline on the Guided Pathways process.

IV. CHAIR’S REPORT

V. NEW BUSINESS

- a. Attendance policy

VI. OLD BUSINESS

VII. ADJOURNMENT