**Borough of Manhattan Community College**

**Faculty Development Committee**

**Meeting Minutes: 2/3/16**

Members Present: Sharon Avni, Kay Conway (Chair), Manita Pavel, Alessandra Peralta-Avila, Jun Liang, Erica Seidel (Secretary), Shalva Tskilauri

1. Commencement of meeting:
	1. Minutes from 12/2/15 meeting were reviewed and accepted.

2) Faculty Development Grant:

1. 41 grant applications were received.
2. The process for reviewer selection was discussed with the goal of one internal (within BMCC) and one external reviewer for each application.
3. A timeline was established to ensure reviewers have ample time to review while allowing the committee time to finalize the list of recipients.

3) Joe Doctor Colloquium:

1. Members of the round table discussion were reviewed and finalized and are as follows: CUNY Associate Dean Dr. Annemarie Nichols-Grinenko, BMCC Provost Dr. Karrin Wilks and BMCC Associate Dean of Faculty Dr. Jim Berg.
2. Potential moderators were discussed and a faculty member was identified to be invited to moderate the round table.
3. Logistics were discussed and committee members volunteered to follow-up with designated tasks.

Respectfully submitted by Erica Seidel