**Borough of Manhattan Community College**

 **Faculty Development Committee**

 **Meeting Minutes: 3/2/2011**

**Members present:** F. Crocco, J. Hirsch, J. Hong, J. Lee (secretary), C. Martinez-Lopez, O. Sanchez, J. Soto (chair), M. Vozick (Executive Committee Representative)

**Members absent:**  A. D’Erizans, S. Powell

1. The minutes from the February meeting was approved.
2. M. Vozick reported that there had been some progress on reinstatement issue.
3. Program agenda for Joe Doctor Colloquium (April 27) was discussed. The theme is ‘Promoting Success for all Faculty’. The topics for panel discussion are:
4. Research and Grants: Helping full-time and part-time faculty obtain grants: Several recommendations for the panel speaker were made. The leaders for the round table discussion will be the panel speaker and F. Crocco.
5. Evaluations and Re-appointments: Emily Anderson will be the panel speaker. The leaders for the round table discussion will be the panel speaker and J. Lee.
6. Faculty Governance: P. Belcastro will be the panel speaker. The leaders for the round table discussion will be the panel speaker and M. Vozick.

Flyers and website will be taken care of by J. Soto. Audio/Video will be taken care of by O. Sanchez. And the program will be taken care of by J. Hong.

1. The voting for Faculty Development Grants will be done using the following system: ‘Fund it’ (2 points), ‘Maybe’ (1 point), and ‘Do not Fund It’ (0 point). To check the applicants’ eligibilities, J. Lee will check if they are full-time faculty members or adjuncts with eight semesters of service at BMCC, and C. Martinez-Lopez will check if the projects are within the guidelines, policies and restrictions of the IRB and copyright laws.

 Respectfully submitted,

Jaewoo Lee