

Minutes of the Instruction Committee Meeting
Academic Senate
Borough of Manhattan Community College
April 4, 2012

(A=Absent; P=Present)

Members

Apfaltrar, Felix (A)
Evans, Joel (P)
Fitzgerald, Meghan (P)
Hachey, Alyse-Chair (P)
Hart, Joyce (A)
Jervis, Angela (A)
Palit, Mahatapa (P)
Pavel, Manita (A)
Powell, Susana (P)
Rose, Lisa (P)
Smith, Vernon-Secretary (P)
Wiseman, Cynthia-Liaison to Executive Committee (P)
Michael George (P)

The meeting convened as scheduled. The Committee discussed the c-FLEK resolution, the Technology Survey presentation, instructional classroom space planing, and the Committee's end-of-year report.

Specifically, the Committee discussed proposals for the brief presentation (verbal or PowerPoint) of results of the Committee's technology survey to the BMCC Academic Senate at the May meeting, and a larger end-of-year report of the Committee's activities to be posted on the Senate's website. The Committee also discussed charges for the next Instruction Committee convening in fall 2012.

The Committee discussed suggesting that the Compliance and Regulation Committee be charged with following-up with prior resolutions of the Instruction Committee, especially proposals and resolutions pertaining to student evaluations of

instructors. The May of the Committee should include discussions on course caps and space needs of instructors.

With regards to new business, Prof. Powell conveyed that department chairs were concerned with the student evaluation of teachers instrument and asked that the Instruction Committee take this up. Although the Committee previously re-wrote all the items in the measure, it appears that the revised instrument was not deployed, reportedly due to a desire among some administrators to deplete copies of the prior instrument. It was agreed that prof. Smith will review prior and current versions of the evaluation form and, if necessary, make suggestions for psychometrically sound revisions.