

# APPENDIX D: COURSE REVISION FORM

BOROUGH OF MANHATTAN COMMUNITY COLLEGE The City University of New York

## Curriculum Proposal COURSE REVISION

1. Name of Department: Teacher Education

2. Name and Number of course: Observing Children's Development EDU 201

3.  This course is being withdrawn. (Go to 5)

4.  Course revised. Check appropriate items.

Change course number from \_\_\_\_\_ to \_\_\_\_\_

Change course title from \_\_\_\_\_ to \_\_\_\_\_

Change course hours from 3+1 lab hour to 4

Change course credit from \_\_\_\_\_ to \_\_\_\_\_

Change basic skills requirements from \_\_\_\_\_ To \_\_\_\_\_

Change prerequisites from \_\_\_\_\_ to \_\_\_\_\_

Change corequisites from \_\_\_\_\_ to \_\_\_\_\_

Change course description. Attach a copy of old and new description.

Other (Specify) The lab hour will be converted to a class hour to increase instructional time.

Students will do fieldwork hours as an assignment, keeping time sheets, as they do for the same class at City College. Please note: This class is part of our jointly registered program with City College.

5. Reason(s) for change(s). to align with its equivalent at CCNY.

6. Date effective: Spring 2011

7. Attach justification that the course revision reflects the goals for all curricula passed by Faculty Council in May, 1988

8. Attach justification that the course revision reflects the General Education goals for all curricula passed by Faculty Council in May, 2006.

9. Attach department(s) minutes approving this proposal. Signatures

1. Carole Heilheime 3/17/10  
Department Chairperson or Program Director Date

2. West 3/17/10  
Scheduling Officer (Advised as to Course Code) Date

3. Sophie Gray 4/13/10  
Dean of Academic Affairs (Advised as to format) Date

4. \_\_\_\_\_ Date  
Chairperson of Curriculum Committee  
(After the approval of the Curriculum Committee)

# APPENDIX D: COURSE REVISION FORM

BOROUGH OF MANHATTAN COMMUNITY COLLEGE The City University of New York

## Curriculum Proposal COURSE REVISION

1. Name of Department: Teacher Education

2. Name and Number of course: The School in American Society: Bilingual Education in the Urban School EDB 202

3.  This course is being withdrawn. (Go to 5)

4.  Course revised. Check appropriate items.

Change course number from \_\_\_\_\_ to \_\_\_\_\_

Change course title from \_\_\_\_\_ to \_\_\_\_\_

Change course hours from 3 class + 1 lab to 4

Change course credit from \_\_\_\_\_ to \_\_\_\_\_

Change basic skills requirements from \_\_\_\_\_ to \_\_\_\_\_

Change prerequisites from \_\_\_\_\_ to \_\_\_\_\_

Change corequisites from \_\_\_\_\_ to \_\_\_\_\_

Change course description. Attach a copy of old and new description.

Other (Specify)

5. Reason(s) for change(s): <sup>To align with its equivalent at City College, and</sup> ~~The~~ lab hour will be converted to a class hour to increase instructional time. Students will do fieldwork hours as an assignment, keeping time sheets, as they do for the same class at City College. Please note: This class is part of our jointly registered program with City College.

6. Date effective: Fall 2011

7. Attach justification that the course revision reflects the goals for all curricula passed by Faculty Council in May, 1988

8. Attach justification that the course revision reflects the General Education goals for all curricula passed by Faculty Council in May, 2006.

9. Attach department(s) minutes approving this proposal. Signatures

1. Rachel Heilbrunn 3/17/10  
Department Chairperson or Program Director Date

2. Shirley 3/17/10  
Scheduling Officer (Advised as to Course Code) Date

3. Andie Bragg 4/13/10  
Dean of Academic Affairs (Advised as to format) Date

4. \_\_\_\_\_ Date  
Chairperson of Curriculum Committee  
(After the approval of the Curriculum Committee)

Erwin J  
Wong/STA/MB/BMCCNET  
04/13/2010 11:20 AM

To Erwin J Wong/STA/MB/BMCCNET@BMCCNET  
cc  
bcc  
Subject Fw: documentation from CCNY

----- Forwarded by Erwin J Wong/STA/MB/BMCCNET on 04/13/2010 11:18 AM -----

<http://www2.ccny.cuny.edu/CCNYBulletin/upload/CCNY-09-11-UG-Final-reducedsize.pdf>

-----Forwarded by Yolanda Medina/FAC/MB/BMCCNET on 04/01/2010 05:09PM -----

To: YMedina@bmcc.cuny.edu, Stacia Pusey <spusey@ccny.cuny.edu>  
From: Nancy Stern <nstern@ccny.cuny.edu>  
Sent by: nstern.ccny@gmail.com  
Date: 04/01/2010 04:06PM  
cc: dcintron@ccny.cuny.edu, jvalle@ccny.cuny.edu, tkleyn@ccny.cuny.edu  
Subject: Re: FW: documentation from CCNY

Hello,

This is to confirm that students at CCNY receive 3 credits for EDCE 20600 (Observing Children and Their Development), and an additional .5 credits for the associated fieldwork course, EDCE 20601. Likewise, students receive 3 credits for EDCE 22100 (Urban Schools in a Diverse Society) and .5 credits for the associated fieldwork course, EDCE 22101. Fieldwork in these courses is not supervised.

Please let me know if you would like additional information.

Sincerely,  
Nancy Stern

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Nancy Stern  
Chair, Department of Childhood Education  
The City College of New York  
School of Education, NAC 6/207B  
New York, NY 10031  
(212) 650-7897  
[nstern@ccny.cuny.edu](mailto:nstern@ccny.cuny.edu)

## **BOROUGH OF MANHATTAN COMMUNITY COLLEGE**

Minutes of Teacher Education Department Meeting

Wednesday, March 10, 2010

N-777 2:00 p.m. – 4:00 p.m.

The department approved the Minutes of the December 9, 2009 meeting.

Rebecca Garte presented revised course descriptions. The department voted to develop new course descriptions, course numbers, and curricula for several courses next year. The department voted in favor of cosmetic changes for other course descriptions that will be submitted to the college-wide curriculum committee.

The department passed a motion to request that the registrar's office block students from taking EDU 201 and EDU 202 simultaneously.

The department passed a motion to conduct all EDU 201 and 202 and EDB 202 classes for 4 hours instead of three. The agency hours will continue to be a course requirement, however they will be done as an assignment, not as course hours. Students will be responsible for timesheets, as they would be were they taking these courses at City College. The courses will continue to be four credit classes.

The department passed a motion to increase the number of agency hours for EDB 202 from 15 to 30 to match the number of hours required for that class by The City College.

Jolie Medina reported that the chair of Bilingual Education at City has expressed concern that our EDB program has so many fewer students (94) than our EDU program, which has 449. The department discussed ways to encourage students for whom EDB is the appropriate program to enroll in it.

Rachel Theilheimer reported that Lehman College's Chemistry Department is working on an articulation agreement with their BA program.

Jean Plaisir reported that Jolie has measured one student learning outcome from two sections of EDU 202 based on a journal assignment. The assessment will be reported to Dean Wong and is available to the department. Rachel reported on the assessment seminar held March 5, 2009. Jean distributed a quiz for ECE 102 and a discussion of multiple assessments ensued.

Kimberly Ray recapped the status of the department's discussion of ECE program NAYEC accreditation. The department voted to delay a decision until after we receive input from the advisory board and have redesigned ECE courses and curricula next fall.

Jean reported that an E-portfolio quick guide developed by Alyse Hachey is available for students. Anyone, especially adjuncts, who need support should contact Jean



College Courses    Course Equivalencies    Articulation Agreements    Registered Programs    Transfer Policies

**CUNY College Course Catalog Information**

*\*Click on the course title to link to the full course description\**

BOROUGH OF MANHATTAN COMMUNITY COLLEGE				
Course:	EDU 202	Course Title:	Urban Schools in Diverse American Society *	Credits: 4.0
is Equivalent to				
CITY COLLEGE				
Course:	EDUC 22100	Course Title:	Urban Schools in a Diverse American Society *	Credits: 3.0
Course:	EDUC 22101	Course Title:	Fieldwork: Schools *	Credits: 0.5
Comments:	<ul style="list-style-type: none"> <li>● Students receive only the 3.5 credits attached to City College's 2 courses; the remaining 0.5 credits may transfer as elective.</li> <li>● For students in the BMCC/CCNY joint degree program.</li> </ul>			

Start Date: 10/23/2006

End Date:

*\*Click on the course title to link to the full course description\**

BOROUGH OF MANHATTAN COMMUNITY COLLEGE				
Course:	EDU 201	Course Title:	Observing Children and Their Environment *	Credits: 4.0
is Equivalent to				
CITY COLLEGE				
Course:	EDUC 20600	Course Title:	Observing Children and Their Development *	Credits: 3.0
Course:	EDUC 20601	Course Title:	Fieldwork: Observing Children and Their Development *	Credits: 0.5
Comments:	<ul style="list-style-type: none"> <li>● Students receive only the 3.5 credits attached to City College's 2 courses; the remaining 0.5 credits may transfer as elective.</li> <li>● For students in the BMCC/CCNY joint degree program.</li> </ul>			

Start Date: 10/23/2006

End Date:

Courses that do not appear on the web site may not yet have been evaluated by the colleges. Please consult the academic departments of the colleges you are interested in.

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CUNY/CIS/Web Group 2005



**Restrictions:** Students may not receive credit for both EDUC 22100 and EDUC 22200.

**Start Date:** 08/31/2001

**End Date:**

[EDUC 22101](#)
[EDUC 22102](#)
[EDUC 22103](#)
[EDUC 22104](#)
[EDUC 22105](#)
[EDUC 22106](#)
[EDUC 22107](#)
[EDUC 22108](#)
[EDUC 22109](#)
[EDUC 22110](#)
[EDUC 22111](#)
[EDUC 22112](#)
[EDUC 22113](#)
[EDUC 22114](#)
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[EDUC 22149](#)
[EDUC 22150](#)
  
**CITY COLLEGE**  
\*Click on the course title to link to course equivalencies\*

**Course Prefix:** EDUC **Course Number:** 22101 **Check Availability**

**Course Title:** Fieldwork: Schools \*

**Subject:** Education

**Minimum Credits:** 0.5 **Maximum Credits:** 0.5 **Hours per semester:** 15.0

**Course Description:** Students engage in fieldwork consisting of visitations to Community School Board meetings, ethnographic investigation of neighborhoods, interviewing of parents, and polling of college students.

**Corequisite:** EDUC 22100.

**Comment(s):** ● 15 hours in school settings. Pass/Fail basis only.

**Start Date:** 08/31/2001

**End Date:**

[EDUC 22101](#)
[EDUC 22102](#)
[EDUC 22103](#)
[EDUC 22104](#)
[EDUC 22105](#)
[EDUC 22106](#)
[EDUC 22107](#)
[EDUC 22108](#)
[EDUC 22109](#)
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**CITY COLLEGE**  
\*Click on the course title to link to course equivalencies\*

**Course Prefix:** EDUC **Course Number:** 22200 **Check Availability**

**Course Title:** The School in American Society: Bilingual Education in the Urban School \*

**Subject:** Education

**Minimum Credits:** 3.0 **Maximum Credits:** 3.0 **Hours per week:** 3.0

**Course Description:** Analysis of selected social, political and economic forces that influence the school as an institution, and in turn are influenced by the school, especially in urban settings. Special attention to immigrant, bilingual and language minority groups.

**Prerequisite:** ENGL 11000.

**Restrictions:** Students may not receive credit for both EDUC 22100 and EDUC 22200.

**Start Date:** 08/31/2001

**End Date:**

[EDUC 22200](#)
[EDUC 22201](#)
[EDUC 22202](#)
[EDUC 22203](#)
[EDUC 22204](#)
[EDUC 22205](#)
[EDUC 22206](#)
[EDUC 22207](#)
[EDUC 22208](#)
[EDUC 22209](#)
[EDUC 22210](#)
[EDUC 22211](#)
[EDUC 22212](#)
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[EDUC 22214](#)
[EDUC 22215](#)
[EDUC 22216](#)
[EDUC 22217](#)
[EDUC 22218](#)
[EDUC 22219](#)
[EDUC 22220](#)
  
**CITY COLLEGE**  
\*Click on the course title to link to course equivalencies\*

**Course Prefix:** EDUC **Course Number:** 22300 **Check Availability**

**Course Title:** Classroom-Based Inquiry On Bilingual Education \*

**Subject:** Education

**Minimum Credits:** 1.0 **Maximum Credits:** 1.0 **Hours per week:** 1.0

**Course Description:** Students will spend four weeks in each of four schools being exposed to different kinds of classrooms, both bilingual and monolingual, and different levels, both lower and upper levels. They will conduct classroom-based inquiry on philosophical, historical and linguistic issues of bilingualism and bilingual education, as well as curriculum and materials inquiry.

**Corequisite:** EDUC 22200

**Start Date:** 08/31/2001

**End Date:**

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9. Attach department(s) minutes approving this proposal. Signatures

1. Paula Merline 3/17/10  
Department Chairperson or Program Director Date

2. W. H. H. H. 3/17/10  
Scheduling Officer (Advised as to Course Code) Date

3. Andie Gray 4/13/10  
Dean of Academic Affairs (Advised as to format) Date

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Chairperson of Curriculum Committee  
(After the approval of the Curriculum Committee)