



THE BOROUGH OF MANHATTAN COMMUNITY COLLEGE OF THE CITY UNIVERSITY OF NEW YORK
ARTICULATION AGREEMENT FORM

A. SENDING AND RECEIVING INSTITUTIONS

Sending College: Borough of Manhattan Community College
Department: Speech, Communication & Theatre Arts
Program: Communication Studies
Degree: Associate in Arts (A.A.)

Receiving College: New York City College of Technology
Department: English
Program: Professional and Technical Writing
Degree: Bachelor of Science (B.S.)

B. ADMISSION REQUIREMENTS FOR SENIOR COLLEGE PROGRAM

- The A.A. degree and a minimum GPA of 2.00
- Grade of C or better in a credit-bearing mathematics course worth three or more credits*
- Grade of C or better in freshman composition, its equivalent, or a higher-level English course*

*(Effective 10/1/08, per University policy)

Students who wish to transfer but do not meet all of the above requirements or are unable to enroll within two years after graduation will receive admission consideration under our standard transfer credit policies.

Total transfer credits granted toward the baccalaureate degree: 60

Total additional credits required at the senior college to complete baccalaureate degree: 60

Total credits required for the B.S. degree in Professional and Technical Writing: 120

C. COURSE TO COURSE EQUIVALENCIES AND/OR TRANSFER CREDIT AWARDED

COMMUNICATIONS STUDIES A.A. DEGREE

Common Core	
Required Common Core	
English Composition	6
Mathematical & Quantitative Reasoning	3
Life & Physical Sciences	3
<i>Total Required Common Core</i>	12
Flexible Core	
Creative Expression	6
World Culture & Global Issues	3
U.S. Experience in Its Diversity	3
Individual & Society	3
Scientific World	3
<i>Total Flexible Core</i>	18
<i>Total Common Core</i>	30
Curriculum Requirements	
SPE 240 – Interpersonal Communication	3
SPE 245 – The Mass Media	3
MES 152 – Intro to Media Applications	3
COM 250 – Conflict Resolution	3
COM 255 – Intercultural Communication	3
ENG 3xx – Choose from ENG 303, ENG 304, ENG 311, ENG 314, ENG 321 or ENG 322	3
Choose 2 courses from: BUS 150, BUS 200, CIS 100, THE 141, MAR 100	6
Choose 1 course from: COM 260, SPE 103, or SPE 220	3
Internship (CED 201 & 3XX) or a Social Science course	3
<i>Total Curriculum Credits</i>	30
Total Program Credits	60

D. SENIOR COLLEGE UPPER DIVISION COURSES REMAINING FOR BACCALAUREATE DEGREE

Courses students will be required to take at New York City College of Technology after completing the A.A. in Communication Studies:

Professional and Technical Writing Program-Specific Degree Requirements and Electives	
Curriculum Requirements	
ENG 1133 – Specialized Communications for Technology Students	3
ENG 1710 – Introduction to Language and Technology	4
ENG 2700 – Introduction to Professional and Technical Writing	4
ENG 2720 – Writing with New Media	4
ENG 2730 – Professional Editing and Revising	4
ENG 3760 – Digital Storytelling	4
ENG 3790 – Information Architecture	4
LIB 1201 – Research and Documentation for the Information Age	3
COM 3401 – Business and Professional Communication	3
HIS 3209 – History of Technology	3
ENG 4900 – Professional and Technical Writing Internship	4
<i>Total Curriculum Credits</i>	40
Additional Required Credits (12 credits)¹	
ENG 3770 – Advanced Professional Writing	4
ENG 3775 – Advanced Technical Writing	4
ENG 3780 – Planning and Testing User Documents	4
CST 3559 – Technical Documentation	4
ENG 4700 – Special Topics in Professional and Technical Writing	4
<i>Additional Required Credits</i>	12
Free Elective Credits (including surplus gen ed credits above 42)	8
Total Program Credits	60

Specialization Met as BMCC A.A. Degree Curriculum Requirements
 To provide depth in a content area, students must complete a minimum of 18 credits in a single professional, scientific, or technical discipline. Upon individual evaluation, students may be able to meet this requirement by using credits earned, for example, in an associate’s degree program.

Total degree credits to be taken at New York City College of Technology 60

Total Credits for Degree: 120

Total program-specific required and elective courses: 78
 Common Core: 42

¹ Students must complete 12 upper-level credits in the major.

E. ARTICULATION AGREEMENT FOLLOW-UP PROCEDURES

Procedures for reviewing, updating, modifying or terminating agreement:

When either of the degree programs involved in this agreement undergoes a change, the agreement will be reviewed and revised accordingly by faculty from each institution's respective departments or programs, selected by their Chairpersons and program directors.

2. Procedures for evaluating agreement (i.e., tracking the number of students who transfer under the articulation agreement and their success):

Each year New York City College of Technology (City Tech) will provide Borough of Manhattan Community College (BMCC) the following information: a) the number of BMCC graduates who applied to the program; b) the number of BMCC students who were accepted into the program; c) and the number of BMCC students who enrolled; d) the aggregate GPA of these enrolled students at City Tech.

3. Sending and receiving college procedures for publicizing agreement (e.g., college catalogs, transfer advisers, websites, etc.):

- This articulation agreement will be publicized on the Borough of Manhattan Community College's website, and New York City College of Technology website.
- Transfer advisers at BMCC will promote this agreement with eligible students.