

Borough of Manhattan Community College The City University of New York www.bmcc.cuny.edu 199 Chambers Street New York, NY 10007-1097 tel. 212-220-8130 fax 212-220-8129

## Faculty Report Form For Suspected and/or Adjudicated Incidents of Academic Dishonesty

Please complete this form to report an instance of suspected and/or resolved academic dishonesty. Make a copy for your records and forward the original along with copies of all available supporting documentation to the Office of Student Affairs – S350.

| Instructor's Name                       |                 |                |  |   |
|---|-----------------|----------------|--|---|
| Phone Office                            | Cell            |                | E-mail   |   |
| Dept                                    | Course          | Section        | E-mail<br>Semester   |   |
|   |                 |                | Student ID   |   |
| Date of Incident _                      |                 |                |  |   |
| Type of Incident:                       | ☐ Cheating ☐    | Plagiarism 🗖 C | Other  |   |
| Description of Inci-                    | dent:           |                |  |   |
|   |                 |                |  |   |
|   |                 |                |  |   |
|   |                 |                |  |   |
| Did the student ad dishonesty?          |                 |                | giarism or other acts of academic<br>tudent could not be contacted | ; |
| Action Taken_by Fa                      | aculty          |                |  |   |
| Explanation of rec                      | ommended sancti | on             |  |   |
|   |                 |                |  |   |
| Signature of Facul                      | ty Member       |                | Date   |   |
| Resolution of the 0                     |                 |                |  |   |
| Academic Sanctio                        | n               |                |  |   |
| Disciplinary Sancti                     | ion             |                |  |   |
| Signature of Academic Integrity Officer |                 |                | Date   |   |