

Why do I have to submit my immigration documents?

When you completed your Free Application for Federal Student Aid (FAFSA), the Department of Education (DOE) attempted to match your information with Department of Homeland Security (DHS) records to verify your claim of an eligible immigration status. If the match with DHS records had been successful, your Student Aid Report (SAR) would have reflected that your claim of an eligible immigration status had been confirmed.

When the match with DHS records is not successful, the Office of Financial Aid must collect photocopies of your immigration documents and forward them to DHS so that they may verify the documents and confirm your eligible status. Federal regulations specify which immigration categories are eligible for federal student aid and the types of documentation required to verify a claim of an eligible immigration status.

The **Summary Chart of Acceptable Documentation** on the next page indicates what kind of documentation you need to submit so that DHS may verify your immigration status. If you have any questions about your immigration status and your eligibility for federal student aid, please speak to a financial aid counselor.

Summary Chart of Acceptable Documentation	
Permanent Resident	
Permanent Resident Card [Form I-551] or Alien Registration Receipt Card [Form I-151]	Must be valid at time of confirmation
Unexpired Foreign Passport	Must be stamped "Upon endorsement serves as temporary I-551 evidencing permanent residence for 1 year" with date of endorsement
Arrival/Departure Record [Form I-94] or Departure Record [Form I-94A]	Must be stamped "Processed for I-551" with expiration date, or "Temporary Form I-551", with appropriate information filled in
U.S. Travel Document	Annotated with "Permit to Reenter Form I-327 (Rev. 9-2-03)."
Other Eligible Non-Citizen	
Arrival-Departure Record [Form I-94 or I-94A]	Must be stamped as a Refugee, Asylum Status, Conditional Entrant (before April 1, 1980), Parolee, Cuban-Haitian Entrant
VAWA, L.P.R. or T-Visa Status	
Health and Human Services [HHS] Certification or Eligibility Letter	Certification must not have expired
Form I-797, Notice of Action Form stamped "Self-Petitioning Spouse/Child(ren) of U.S.C or L.P.R Establishment of Prima Facie Case"	Valid for 180 days from date of petition (with possible extensions)
T-Visa [T-2, T-3 or T-4, etc.]	Must be valid at time of confirmation
Canadian-born Native American	
Band Card, Birth or Baptismal record, or Affidavit from a tribal official	Lawfully admitted for permanent residence of U.S. per Jay Treaty of 1794
Citizen of the Freely Associated States Note: not assigned an Alien Registration Number	
Certificate of Birth	Must show "birth in the Federated States of Micronesia (FM), the Republic of Palau (PW), or the Republic of Marshall (MP) Islands"
Non-Citizen National	
U.S. Passport	Must show "birth in the American Samoa, Swain's Island, or U.S. Minor Outlying Islands" and stamped "Non Citizen National"

Is there a deadline to submit my immigration documents?

Yes. To qualify for federal financial aid payments, you must submit your immigration documents while you are still enrolled for the current award period. This is necessary so that we may receive the DHS response in enough time to allow you to be awarded and paid the federal student aid to which you may be entitled.

If your application was selected for verification, you may have up to 120 days after your last day of enrollment to submit the requested documentation. In any case, a final decision about your eligibility will not be made until review of your submitted documents is complete and your status has been confirmed by DHS.

You will not be able to receive any disbursements of federal student aid funds and no direct loan request can be processed until your immigration status has been confirmed and any additional required documentation is received. You must provide us with the required documents within the above time frames or you could lose your eligibility to receive federal student aid payments for the current award period.

Who is not eligible for federal student aid?

If you only have the following as proof of your immigration status, you don't qualify for federal student aid funds:

- Notice of Approval to Apply for Permanent Residence (Form I-171 or I-464)
- Temporary Resident Card (Form I-688)
- Temporary Protected Status (TPS)
- Employment Authorization Card (Form I-688A, I-688B or I-766)
- Deferred Action for Childhood Arrivals (Form I-821D)
- Family Unity Status (Form I-797) with A, K, Q or V Visas
- Arrival-Departure Record (I-94) stamped with F-1, F-2 or M-1 Student Visa, B-1 or B-2 Visitor Visa, J-1 or J-2 Exchange Visitors Visa, or G, H, or L series Visas
- U Nonimmigrant Status (U-Visa)
- O VISAS-Non-immigrant temporary worker visa: (O-1, O-2, O-3)

What if I have lost my immigration documents?

You must obtain replacement documents. A temporary I-94 can be issued while the replacement documents are pending, and may be used to certify your eligibility status.

Requests for replacement documents should be made to the DHS at <http://www.uscis.gov> or the Immigration Forms Line: 1-800-375-5283. You will have to complete a Form I-90, "Application to Replace Alien Registration Card" or a Form I-102, "Application for Replacement/Initial Nonimmigrant Arrival-Departure Document."

www.bmcc.cuny.edu/finaid/

Office of Financial Aid



INFORMATION GUIDE

IMMIGRATION STATUS AND SECONDARY CONFIRMATION



OFFICE OF FINANCIAL AID
BOROUGH OF MANHATTAN
COMMUNITY COLLEGE

199 CHAMBERS ST.
NEW YORK, NY 10007
212-220-1430
ROOM N-365
www.bmcc.cuny.edu/finaid/